

To the Rector
Università degli Studi di Siena
Via Banchi di sotto 55, 53100 Siena
PEC: rettore@pec.unisipec.it

Subject: Request equivalence of the Ph. D degree obtained abroad (art. 38, c. 3 point 2, Decree Law no. 228 of 30 December 2021, converted into Law no. 15 of 25 February 2022)

The undersigned _____
born in _____ on _____
of _____ citizenship
resident in _____ CAP (Postal/Zip code) _____
at Via _____ no. _____
phone _____ email _____
PEC _____

requests,

pursuant to art. 38, c.3, point 2 of Legislative Decree no. 228 of 28/12/2021 converted into Law no.15 of 25/02/2022, the equivalence of his/her

Ph. D degree in¹ _____
issued by² _____
on _____
to the following Ph.D in _____, active at the
University of Siena³.

The undersigned **also requests** that the relevant equivalence certificate be sent to the following
address

To this effect, please find attached the following documents:

- photocopy of a valid personal identity document (identity card or equivalent document for EU citizens, passport for non-EU citizens)

¹Indicate the name of the doctoral course obtained abroad

²Indicate the foreign university who issued the Ph.D degree (*name, city, State*).

³The list of doctorates active at the University of Siena can be consulted at <https://www.unisi.it/ricerca/doctorati-di-ricerca-0>

- certified copy of the Ph. D obtained abroad translated⁴ and legalized⁵ with the On-site Value Declaration attached⁶;
- curricular documentation (e.g., *Diploma Supplement*) relating to the PhD obtained abroad⁷.

The undersigned declares the above pursuant to art. 46 of Presidential Decree no. 445 of 28 December 2000.

The undersigned also declares to be aware that

- The processing of applicants' personal data is done by the University of Siena exclusively for institutional purposes and for the purposes of managing this announcement;
- Information on the processing of student personal data can be obtained in the Privacy section of the University Portal <https://www.unisi.it/ateneo/adempimenti/privacy>;
- The University commits to respecting the confidential nature of the data and information provided by the Applicant, which will be processed in accordance with EU Regulation 2016/679 on the protection of personal data and Legislative Decree 196/2013 of the Privacy Code, for provisions not incompatible with the Regulation. The data controller is the University of Siena, legally represented by the pro-tempore Rector, Prof. Roberto Di Pietra;
- Applicants may assert their rights (articles 15 and following of the EU Regulation) by contacting the Data Controller by writing to the pec box: rettore@pec.unisipec.it, or e-mail: segreteria.rettore@unisi.it;
- Provision of data is mandatory for the management of the relationship between the Student and the University (eg: selection, admission, enrollment, university course of study management, etc.) Any refusal to the data processing will result in the exclusion from the announcement.

Place and date _____

Signature

⁴"Official translations" are those: a) by a translator who has a pre-existing qualification or of a competent person of whom the oath of fidelity of the translated text to the original text is sworn in Court; b) by the diplomatic or consular Representation of the State in which the document was issued, operating in Italy; c) of the Italian diplomatic or consular Representation of the State in which the document was issued (MAECI source).

⁵Legalization must be conducted before the competent Italian diplomatic authority is required to issue, on the certificate itself, the Declaration of On-Site Value. If the State that issued the degree has signed the Hague Convention (5 October 1961) for the abolition of the legalization of foreign public acts (ratified by Italy with the law of 20 December 1966 n. 1253), the so-called "Hague Apostille" can be affixed to the degree. The stamp with the Postille must be placed on the document before requesting the competent Italian diplomatic authority to issue the Declaration of Value on-site, on the degree itself.

⁶The presentation of the Declaration of On-Site Value is mandatory and is issued by the Italian diplomatic or consular representation competent for the territory in the State to whose legal system the degree refers.

⁷Having regard also to the indications given in the guidelines published by CIMEA https://www.cimea.it/Upload/Documenti/Doc_CIMEA_137_Linee_guida_riconoscimento_titoli_esteri_DdR.pdf