**REQUEST FOR REVIEW FORM**

***To the Ethics Committee for Research in the Human and Social Sciences* *- CAREUS***

**Subject: request for project review:**

I hereby request the Ethics Committee’s opinion on activities pertaining to the following project:

**Project title and acronym**

**…………………………………………………………………………………………………………………**

**Requesting an opinion in English: YES / NO**

**Funding institute, if any** (if still in the proposal phase, indicate the institute to which you are applying for funding)

**…………………………………………………………………………………………………………………**

**Applicant and Project Investigator** (please specify professional profile[[1]](#footnote-1) and affiliated organisation or department)

**…………………………………………………………………………………………………………………**

**Type of project (select one of the following options)**

A \_ Competitive Unisi project involving a partnership

B \_ Competitive project external to Unisi involving a partnership

A1 \_ Competitive Unisi project with no partnership

B1 \_ Competitive project external to Unisi with no partnership

C \_ Research for degree, doctoral or master’s thesis

Other**……………………………………………………………………………………………………………**

**Subjects or Institutes participating in the project**

**…………………………………………………………………………………………………………………**

**Project locations (Department, Centre, Institute, Company….)**

**…………………………………………………………………………………………………………………**

*Enter the following in the box below:*

*a) a brief* ***summary*** *of the project scope and design*. *If the request for an opinion regards only the part of the project to be completed by the University, clarify how it fits into the broader context.*

*With regard to data (including biometric, anthropometric and genetic data), please specify:*

*b) the* ***data collection*** *procedures, specifying the sample size according to the experimental design and any ethical requirements for representativeness;*

*c) the* ***data analysis*** *procedures;*

*d) the* ***data******conservation/storage*** *methods.*

|  |
| --- |
| *Max 600 words*1. *Summary………………………………………………………………………………………*
2. *Data collection procedures …………………………………………………………*
3. *Data analysis procedures ……………………………………………………………….*
4. *Data conservation/storage**methods ……………………………………………*
 |

 **Ethics form**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| **Informed consent** |  |  |
| • Does the project involve minors? |  |  |
| • Does the project involve individuals who are unable to provide consent? |  |  |
| • Does the project involve individuals who are paid to take part in research? |  |  |
| • Does the project entail the collection of personal data? |  |  |
| *If you answered "yes" to any of the previous questions, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.**………………………………………………………………………………………………….**…………………………………………………………………………………………………..**…………………………………………………………………………………………………..* | pages |
| **Privacy** | **YES** | **NO** |
| • Does the project involve the use of genetic data?  |  |  |
| • Does the project involve the use of sensitive data (e.g., on health, sexual preferences, ethnicity, political opinion, religious or philosophical convictions, biometric data)? |  |  |
| • Does the project involve mapping the geographical location of individuals?  |  |  |
| • Does the project involve observations of unaware subjects?  |  |  |
| *If you answered "yes" to any of the previous questions, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.**………………………………………………………………………………………………….**…………………………………………………………………………………………………..**…………………………………………………………………………………………………..* | pages |
| **Impact on relevant contexts** | **YES** | **NO** |
| • Does the project involve the use of local resources or their manipulation? |  |  |
| • Does the project involve changes to the practices, organizations or social structure of local community/ies (e.g., changes tin access to healthcare, education etc.)? |  |  |
| *If you answered "yes" to any of the previous questions, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.**………………………………………………………………………………………………….**…………………………………………………………………………………………………..**…………………………………………………………………………………………………..* | pages |
| **Dual Use** | **YES** | **NO** |
| • Will research results be used for purposes besides scientific dissemination? |  |  |
| • Could research results have military applications or cause offence to individuals, communities or peoples?  |  |  |
| • Could research results be used in any way representing a significant threat to public health, safety, agricultural crops, the environment, animals or biodiversity? |  |  |
| *If you answered "yes" to any of the previous questions, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.**………………………………………………………………………………………………….**…………………………………………………………………………………………………..**…………………………………………………………………………………………………..* | pages |
| **Gender issues** | **YES** | **NO** |
| • Does the project involve gender issues? |  |  |
| *If you answered "yes" to the previous question, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.* | **pages** |
| **Adopted procedures** | **YES** | **NO** |
| * Does the project entail the adoption of procedures that could entail physical or psychological discomfort?
 |  |  |
| *If you answered "yes" to the previous question, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.* | **pages** |
| **Will the data be preserved by the applicant?** | **YES** | **NO** |
| *If you answered "NO" to the previous question, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.* | **pages** |
| **Conflicts of interest** | **YES** | **NO** |
| Does implementation of any aspect of the project (funding, subjects involved, aims of the study, etc.) lead to a conflict of interest among the parties involved?  |  |  |
| *If you answered "yes" to the previous question, please provide details and/or specify reasons. If there is a project attached, please also indicate the relevant pages.* | **pages** |

Annexes:

*(attach the documentation relevant for the purpose of evaluation and eliminate those not submitted)*:

* Research project
* Privacy notice and informed consent;
* Research materials used (questionnaires, stimulus set....)
* CV of the project leader (if not affiliated with the University of Siena);

Sincerely,

**Signature (project leader) ……………………………………………………………………………………………**

**Place and date……………………………………………**

*(ONLY in case you are a student, PhD student or post-doc researcher, supervisor’s signature is required)*

**Name and signature of the supervisor**

**…………………………………………………………..**

Place and date**……………………………………………**

1. Choose among: PhD student, post-doc researcher, experienced researcher, professor [↑](#footnote-ref-1)