



**UNIVERSITÀ
DI SIENA
1240**

Unofficial courtesy translation; the [Italian version](#) is authoritative.

NOTICE OF SELECTION FOR 20 STUDY INCENTIVES FOR STUDENTS ENROLLED IN THE FOUNDATION COURSE FOR THE ACADEMIC YEAR 2024-2025 ENROLLED IN THE FIRST YEAR OF ONE OF THE THREE-YEAR DEGREE COURSES OF THE SEM OF THE UNIVERSITY OF SIENA IN THE ACADEMIC YEAR 2025-2026

Art. 1 – SUBJECT AND PURPOSE

1. On the initiative of the DISAG (Department of Business and Law) and DEPS (Department of Economics and Statistics) departments and following the establishment of the School of Economics and Management (SEM), the University of Siena intends to award 20 study grants, each with a gross amount of **€2,500.00**.
2. The grants are intended for students enrolled in the first year of one of the SEM degree courses at the University of Siena in the academic year 2025-2026 who meet the requirements set out in Article 2 of this Notice.

Art. 2 – REQUIREMENTS AND SUBMISSION OF APPLICATIONS

1. Students who meet the following requirements may apply for the awards/incentives referred to in Art. 1:
 - have passed all the exams required by the Foundation Course for the academic year 2024-2025 and completed it successfully;
 - be regularly enrolled in the 2025-2026 academic year in the first year of one of the SEM degree courses;
 - have earned at least 8 credits for the 2025-2026 academic year by February 28, 2026;
2. Applications can be submitted **from 12 noon on October 13, 2025, until 12 noon on March 13, 2026**, exclusively by accessing the reserved area of the Online Secretariat platform (<https://segreteriaonline.unisi.it>) – Secretariat – Incentives, awards, and scholarships; Applications sent by other means will not be accepted.
3. A curriculum vitae must be attached to the application.
4. To confirm that the application has been sent, it is necessary and mandatory to perform the step “stampa ricevuta definitiva” (valid for applying for the call for applications; **without this step, you will be excluded from the call for applications**) and keep it for your records; the receipt must not be delivered or sent to the Study Incentives and Tutoring Office, nor uploaded as an attachment to the application.

Art. 3 – EXAMINATION COMMITTEE AND SELECTION PROCEDURES

1. The Examination Committee is appointed, upon recommendation by the Department, by means of a specific provision and consists of at least three members plus one alternate.
2. For the formulation of the rankings, the Committee has 100 points to distribute among the requirements set forth in Art. 2 above.
3. The Committee shall take into account the results achieved by the candidates in the Foundation Course, the average grade, and the number of credits earned at the end of the winter exam session.
4. In the event of a tie, the younger candidate shall prevail.

Art. 4 – RANKINGS AND AWARDING OF THE PRIZE

1. The Commission draws up the minutes and formulates the rankings, which are approved by a specific University provision and published on the web pages of the Office for Study Incentives and Tutoring: www.unisi.it/borse
2. Candidates are required to view the results of the competition at: www.unisi.it/borse
3. Incentives are paid in a single installment.



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Art. 5 – INSURANCE COVERAGE AND TAX PROVISIONS

1. The incentives referred to in this call are subject to the tax regime that provides for a **25% withholding tax at source (IRPEF)**, pursuant to **Article 30 of Presidential Decree No. 600/1973**. In the event that the tax legislation is amended before the scholarship is received, the beneficiary will be promptly informed.
2. If candidates receive other emoluments of any kind, they are required to verify their compatibility with the possible award of the above-mentioned study incentive.

Art. 6 – PROCESSING AND PROTECTION OF PERSONAL DATA

1. Personal data is processed by the University of Siena exclusively for institutional purposes and, specifically, for the purposes of managing this call for applications, in full compliance with the principles set out in Art. 5 of EU Regulation 2016/679 on the protection of personal data and, in general, with the provisions of the EU Regulation and Legislative Decree 196/2013 (Privacy Code).
2. The Data Controller is the University of Siena, legally represented by the Rector, Prof. Roberto Di Pietra (email: rettore@unisi.it; certified email: rettore@pec.unisipec.it). In accordance with the University of Siena's Regulation on the processing of personal data (D.R. no. Rep. 56/2022 prot. no. 14879 of 13/01/2022), the Data Processor is the Head of the Guidance, Study Support, and Career Services Division (email: borse.premi@unisi.it).
3. The provision of data is mandatory for the establishment of the relationship necessary for the allocation of the incentive, therefore any refusal will make it impossible to proceed with the allocation of the same.
4. As a “data subject,” the beneficiary may exercise all the rights provided for in Article 15 et seq. of the European Regulation by contacting the Data Processor or the Data Controller. The beneficiary also has the right to lodge a complaint with the Supervisory Authority pursuant to Article 77 of the EU Regulation. In Italy, the
 1. function of supervisory authority is exercised by the Italian Data Protection Authority (<https://www.garanteprivacy.it>);
 5. Detailed information on data processing can be found at: www.unisi.it/ateneo/adempimenti/privacy.

Art. 7 – FINAL PROVISIONS

1. The person responsible for the procedure is the head of the Study Incentives and Tutoring Office (anna.majuri@unisi.it).
2. The Notice can be consulted on the University's online notice board at: www.unisi.it/borse and on the pages of the departments concerned.