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CALL FOR APPLICATIONS FOR THE PUBLIC SELECTION OF A FIXED-TERM TECHNOLOGIST - PURSUANT TO ART. 24/BIS, LAW NO. 240 OF 30 DECEMBER 2010 – WITH A RENEWABLE EIGHTEEN-MONTH "VERTICAL" PART-TIME 50% CONTRACT, FOR WP2 PROJECT MANAGEMENT IN THE CONTEXT OF THE *AXIOM* PROJECT (ID. 645496) (SALARY CATEGORY "D" – SALARY SCALE D3 – TOTAL COST € 29,618.66 FOR 18 MONTHS) AT THE DEPARTMENT OF SOCIAL, POLITICAL AND CONGITIVE SCIENCES

THE GENERAL MANAGER

- Having regard to the laws on university education;
- Having regard to Law no. 104 of 5 February 1992, as subsequently amended, regarding the assistance, social integration and rights of disabled people;
- Having regard to Presidential Decree no. 487 of 9 May 1994, as subsequently amended, containing norms on access to jobs in the public administration and competition procedures, single competitions and other forms of employment in the public sector;
- Having regard to Presidential Decree no. 445 of 28 December 2000, containing the consolidation act on legislative and regulatory provisions regarding administrative documents;
- Having regard to Legislative Decree no. 165 of 30 March 2001, as subsequently amended, containing general rules about the system of employment in the public administration;
- Having regard to law no. 241 of 7 August 1990, as subsequently amended, containing rules concerning administrative procedures, and the University's implementation Regulations, adopted with Rector's Decree no. 1037 of 30 May 2007, published in the official bulletin no. 69;
- Having regard to Legislative Decree no. 196 of 30 June 2003, the personal data protection code;
- Having regard to law no. 240 of 30 December 2010 and in particular art. 24/bis "fixed-term Technologists", introduced with Law decree no. 5 of 9 February 2012, converted, with amendments, into Law no. 35 of 4 April 2013;
- Having regard to Rector's Decree no. 915 of 27 June 2013 which enacted the "University's regulations concerning fixed-term technologists, pursuant to art. 24/bis of Law no. 240/2010" as subsequently amended;
- Having regard to the decision of the Board of the Department of Social, Political and Cognitive Sciences of 19 November 2014 regarding the request to initiate the procedure for the recruitment of a fixed-term technologist for a renewable period of 18 months, with a "vertical" part-time (50%) contract, and payment corresponding to category D3 – total cost for 18 months 29,618.66, euros for WP2 project management in the context of the European project *AXIOM* (id. 645496);
- Having regard to the decision of the Council of 27 March 2015, Index. no. 65/2015, which authorized the publication of a call for applications for a public selection procedure to recruit a fixed-term technologist as specified above and identified the *"external resources and relative costs of the technologist's remuneration"*;
- Having regard to the judgment of the Council of State no. 1270 of 4 March 2013 which also includes the state of marriage [*coniugio*] as a genetic situation regarding "a degree of relationship or affinity up to and including the fourth degree";

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ORDERS AS FOLLOWS

Art. 1 - SUBJECT OF THE CALL

A public selection procedure is hereby announced for the recruitment of a fixed-term Technologist - pursuant to art. 24/bis, Law no. 240 of 30 December 2010 – with a renewable eighteen month "vertical" part-time (50%) contract and payment corresponding to category D3, for WP2 project management in the context of the European project *AXIOM* (id. 645496), to be conducted at the Department of Social, Political and Cognitive Sciences.

The person selected must manage and take responsibility for the following activities:

- Define and implement a detailed strategy for the dissemination of the project results both during the project and concerning the final results;
- Prepare and implement a plan for the exploitation of the results that paves the way for business models applicable to the project products;
- Involve final users, experts in the sector and business stakeholders in the design process to capitalize on their know-how regarding all strategic aspects of the project, from the scientific approach to human practices related to the project's field of application;
- Manage the supervision and production of deliverables related to WP2;
- Participate in the definition of scenarios of activity and related applications, which will be used as benchmarks to test the Axiom architecture;
- Help supervise the process of porting the two applications of the Axiom architecture;
- Participate in the process of designing and conducting a demonstration of the advantages of the Axiom architecture in the context of Cyber-Physical Systems.

Art. 2 – ADMISSION REQUIREMENTS

Italian citizens (Italians who are not resident in the Republic have the same rights as Italian citizens), citizens of other EU member states or their relatives who are not citizens of an EU member state, provided they have the right to reside or the right to permanent residency in one, as well as nationals of third countries in possession of a long term EU residency permit, or have refugee status or subsidiary protection.

Participants must be in possession of:

- a second cycle degree [*laurea magistrale*] in Mathematics or equivalent qualifications;
- proven good knowledge of written and spoken English;
- at least two years' experience of working on other FP7 European projects;
- at least two years' experience as Project Manager in an ICT context;
- excellent relational skills and experience in contacts with the EU;
- experience in the field of Embedded Computing;
- experience in Web design and Framework Open Source CMS;
- experience in the management of Web communications;
- competence in European project planning, management and reporting on the scientific activities in relation to the European projects of research bodies and institutions;

The following people cannot apply: those who do not have the right to vote, and those who have been dismissed for disciplinary reasons, removed or released from their post in a public administration due to persistently inadequate performance, or those who have lost a civil service job because they gained it

through the production of false documents or irremediably invalid documents.

Moreover, people with a relationship of marriage [*coniugio*] or a degree of relationship or affinity up to and including the fourth degree a professor belonging to the Department or the structure proposing the activation of the contract, or with the Rector, the General Manager or a member of the University Council, are also barred from applying.

Candidates must be in possession of the abovementioned requirements, including a declaration of the equivalence of any qualification gained abroad, by the deadline for applications for the selection procedure.

The administration can, at any time and by reasoned order, decide to exclude candidates from the selection procedure if they do not meet the admission requirements.

Art. 3 - APPLICATION PROCEDURE AND DEADLINE

Applications, on unstamped paper, must be addressed to the *Direzione Generale, c/o Servizio Concorsi & Procedimenti Elettorali, Università degli Studi di Siena, Via Banchi di Sotto 55, 53100 Siena*, and can be delivered by hand or posted by recorded delivery with return receipt or sent by: certified email sent exclusively from a certified email account, email or fax, by the deadline of __**1 5 MAG. 2015**__ .

Proof of receipt will be considered as: for applications delivered by hand - the receipt issued by the University's *Servizio Concorsi & Procedimenti Elettorali*; for applications sent by post - the date stamp of the accepting Post Office; for applications sent by certified email to rettore@pec.unisipec.it - the date of the return receipt sent automatically by the certified email service provider; for applications sent by email to concorsi@unisi.it or by fax to 0577 232227 – the date on which they are received by the University terminal. The University administration declines any responsibility for the non-receipt of applications due to third party liability. To check whether an application has been received and is deemed complete, candidates can contact the University's *Servizio Concorsi & Procedimenti Elettoriali* (tel. + 39 0577 232303 - 232266 - 232228).

N.B. Applications must be accompanied by a copy of the candidate's identity card/passport, under art. 38 of Presidential Decree no. 445 of 28 December 2000.

Applications must be compiled according the enclosed model (Annex A), providing all the information required.

Candidates must declare the following on the application form:

- name, surname and Italian tax identification code (*codice fiscale*), which will constitute the candidate's personal identification code;
- date and place of birth;
- nationality;
- if Italian, the municipality in which he/she is enrolled on the electoral register, or the reason why he/she is not registered on, or has been removed from, the electoral register;
- if not Italian, that he/she enjoys civil and political rights in his/her country of origin or residency, or the reason why he/she does not enjoy such rights;
- that he/she has no criminal record, or any convictions he/she has received (also in the case of amnesty, remission, pardon or a pardon for juvenile offenders) or criminal proceedings which are pending against him/her;

- that he/she has not been dismissed for disciplinary reasons, removed or released from a job in a public administration due to persistently inadequate performance, or lost a civil service job because he/she gained it through the production of false documents or irremediably invalid documents;
- that he/she is in possession of the requirements specified in art. 2;
- his position concerning military service, only for male Italian citizens born before 1985;
- that he/she is physically able to carry out the work in question - to be checked by the competent Authority prior to the start of activities;
- the residency or address, including postal code, to which any communications should be sent;
- that he/she does not have a relationship of marriage [*coniugio*], or of consanguinity or affinity up to and including the fourth degree with a professor belonging to the Department or the structure proposing the activation of the contract, or with the Rector, the General Manager or a member of the University Council.

Candidates must enclose with the application:

- a copy of their valid identity card/passport;
- a signed curriculum vitae.

For foreign citizens who do not indicate an Italian tax identification code, one will be calculated by the University, for the sole purpose of inclusion in a database for the management of the selection procedure.

Academic qualifications gained abroad must, as a rule, have been previously recognized in Italy according to the law in force on the subject (for information see the website of the Ministry for Education, University and Research: www.miur.it).

Candidates who gained their academic qualifications abroad must, unless a different EU-level regulation has been introduced, provide details of the declaration of equivalence (issued in compliance with art. 38, Legislative Decree 165/2001) or details of academic recognition in their application.

In the absence of a declaration of equivalence or academic recognition, candidates can specify in the application that such documents have been applied for. In this case, candidates will be admitted to the selection procedure conditionally, it being understood that the declaration of equivalence or recognition of the academic qualification must be possessed at the time of employment.

Pursuant to Law no. 104 of 5 February 1992, disabled candidates must explicitly request any assistance required and any extra time required for the interview in relation to their disability.

The Administration cannot be held responsible for the for the failure of communication due to the candidate having provided an incorrect address, the candidate not informing the administration of a change in the address indicated in the application form at all or in due time, nor for any postal errors or telegraphic malfunctions that are not attributable to the University.

Art. 4 – EXAMINING COMMISSION

The examining Commission is composed of three members with appropriate experience and competence in relation to the selection procedure, possibly from outside the University, in accordance with the principle of equal opportunities.

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Art. 5 – SELECTION AND RANKING LIST

The selection is made by the examining Commission, composed as specified in art. 4 above, based on assessment of the candidates' curricula vitae and according to criteria established in advance by the Commission itself.

Following this preliminary evaluation, the Commission will name no less than ten candidates to be admitted to the interview: the decision of the Commission is final.

During the interview, which will be held in English and Italian, candidates will be awarded a score according to criteria established in advance by the Commission.

Individual candidates will receive a notice asking them to attend the interview at least ten days before it is to take place. This advance notice need not be given if all candidates explicitly agree in writing.

Candidates must bring their identity card or passport to the interview.

EU citizens must bring their passport or identity card issued by their country of origin. Candidates from non-EU countries must only bring their passport.

At the end of each meeting the Commission writes up a report and, upon completion of the interviews, it draws up a ranking list of the candidates in decreasing order of merit according to the scores awarded.

Meetings of the Commission that do not require the presence of candidates can also be held telematically.

The proceedings are approved by the General Manager, countersigned by the procedure manager, subject to their compliance with the rules. The ranking list is published on the University's website. The period for any appeals starts from the date of publication.

The whole procedure, from the publication of the call to the approval of the proceedings, must be completed within six months.

Art.6 – EMPLOYMENT

Based on the ranking list the successful candidate will be offered an eighteen month contract of employment, which can be renewed once only for a maximum of a further three years. This is without prejudice to the provisions of Legislative Decree no. 368 of 6 September 2001, as subsequently amended.

The job is regulated by the provisions in force concerning salaried employment, also in relation to the tax treatment, healthcare and social security contributions applicable to income from employment.

The contract of employment does not give any right to permanent employment as academic or technical/administrative staff at the University of Siena.

The employee will have a salary corresponding to category "D" – salary scale D3, as well as the accessory pay provided for by the Supplementary Collective Labour Agreements to the extent obligatory, as well as a position-related variable payment, amounting to a total of €21.157,68 for 18 months. The University will pay all other contributions related to the contract of employment.

The employee is subject to the evaluation procedures provided for in the Sectorial and Supplementary National Collective Labour Agreements in force.

Art. 7 - HANDLING OF PERSONAL DATA

In accordance with art. 13, par. 1 Legislative Decree no. 196 of 30 June 2003, personal data provided by candidates will be collected by the University of Siena for the purposes of managing the selection procedure and will be kept in an automated database also following the drawing up of any contract, for the purposes of managing said contract.

The provision of personal data is compulsory to permit the evaluation of participation requirements: failure

to provide such details will result in exclusion from the selection process.

The interested party enjoys the rights provided in art. 7 of the abovementioned Legislative Decree, including the right of access to any data concerning him/her.

Such rights can be asserted against the *University of Siena – Via Banchi di Sotto 55 – 53100 Siena*, as data controller.

Art. 8 – PUBLICATION

This call is published: on the University's online noticeboard (http://www.unisi.it), on the web pages of the *Servizio Concorsi & Procedimenti Elettorali* (http://www.unisi.it/ateneo/concorsi), on the website of the Ministry for Education, University and Research (www.miur.it) and on the European Union portal (http://ec.europa.eu/euraxess/).

Art. 9 – SELECTION PROCEDURE

For the purposes set forth in Law no. 241 of 7 August 1990, the Manager of this selection procedure is the Head of this University's *Servizio Concorsi & Procedimenti Elettorali* (concorsi@unisi.it).

For any matters not covered by this call, the laws in force concerning competitions will apply to the extent to which they are compatible.

Siena, 15 APR. 2015

The General Manager
Marco Tomasi

Endorsement of the Procedure Manager
Maria Bruni