



COMPETITIVE EXAMS OFFICE (Ufficio
Concorsi)

Provision of the Director General

Classification VII/1

No. of attachments: 0

PUBLIC SELECTION NOTICE FOR THE RECRUITMENT OF NO.1 FIXED-TERM TECHNOLOGIST PURSUANT TO ART. 24-BIS OF LAW 30.12.2010, NO. 240/2010, AT THE DEPARTMENT OF MEDICINE, SURGERY AND NEUROSCIENCE

THE DIRECTOR GENERAL

- Having regard to Law no. 168 of 9 May 1989 on university autonomy;
- having regard to the current Statute of the University of Siena;
- having regard to Presidential Decree no. 487 of 09.05.1994 and subsequent amendments, laying down rules on access to employment in public administrations and the procedures for conducting competitions, single competitions, and other forms of recruitment in public employment;
- having regard to Legislative Decree no. 165 of 30.03.2001 and subsequent amendments, laying down general rules on the organisation of work employed by public administrations;
- having regard to Law no. 104 of 05.02.1992 and subsequent amendments Law no. 68 of 12.03.1999 on "Rules for the right to work of the disabled";
- having regard to D.P.C.M no. 174 of 07.02.1994 laying down rules on access to public administration jobs for citizens of the Member States of the European Union;
- having regard to Law no. 241 of 7.08.1990 and subsequent amendments, laying down rules on administrative procedures;
- having regard to Presidential Decree no. 445 of 28.12.2000 and subsequent amendments thereof, containing the "Consolidated text of the legislative and regulatory provisions on administrative documentation" and subsequent amendments;
- having regard to Law no. 240 of 30.12.2010 and subsequent amendments and additions, and in particular art. 24-bis on "Fixed-term technologists";
- having regard to Presidential Decree no. 184 of 12.04.2006, and subsequent amendment, concerning "Regulations governing access to administrative documents";
- having regard to Legislative Decree 07.03.2005, no. 82 "Digital Administration Code" and subsequent amendments and additions;
- having regard to Law no. 183 of 12.11.2011 and in particular art. 15 "Rules on certificates and substitute declarations and prohibition to introduce, in the transposition of European Union directives, additional obligations to those provided for by the directives themselves";



- having regard to Law no. 190 of 06.11.2012, and subsequent amendments and additions, on "Provisions for the prevention and suppression of corruption and illegality in public administration";
- having regard to Legislative Decree 8.04.2013, no. 39 "Provisions on the non-transferability and incompatibility of assignments at public administrations and private bodies under public control, pursuant to Article 1, paragraphs 49 and 50 of Law no. 190 of 6 November 2012" and the Code of Ethics of the University Community of the University of Siena, issued by Rector's Decree no. 1381 of 28.07.2011;
- having regard to the Regulations on the processing of personal data in implementation of EU Regulation 2016/679 and Legislative Decree 196/2003, issued with D.R. Rep. 56/2022 in force from 13.01.2022 prot. n. 14879 of 13/01/2022;
- having regard to Legislative Decree no. 198 of 11.04.2006, which issued the Code of Equal Opportunities for Men and Women, pursuant to Article 6 of Law no. 246 of 28.11.2005;
- having regard to the Inter-ministerial Decree of 09.07.2009, on the equivalence between diplomas from the old system, specialist degrees (LS) pursuant to Ministerial Decree 509/99 and master's degrees (LM) pursuant to Ministerial Decree 270/04 for the purposes of participation in public competitions;
- having regard to D.P.R. of 30.07.2009, no. 189 "Regulations concerning the recognition of academic qualifications";
- having regard to Directive no. 3 of 24 April 2018 of the Ministry of Simplification and Public Administration on the "Guidelines on public competitions";
- Having regard to the D.P.C.M of 28 December 2018, containing provisions for compliance with the limits of personnel expenses and debt expenses by the Universities for the three-year period 2018-2020, and in particular art. 1;
- Having regard to Law no. 234 of 30 December 2021, containing the "State budget for the financial year 2022 and multi-year budget for the three-year period 2022-2024" (Budget Law 2022);
- having regard to the "Protocol for the conduct of public competitions" issued on 15 April 2021 by the Civil Service Department;
- having regard to the order of the Minister of Health of 25 May 2022 no. 126 (GU General Series no. 126 of 31.05.2022) containing the update of the Protocol for the conduct of public competitions that replaces the Protocol of 15 April 2021;
- having regard to the University Regulations for the discipline of fixed-term technologists, pursuant to art. 24-bis of Law no. 240/2010 issued by Presidential Decree no. 915 of 27.06.2013 and subsequent amendments;
- having regard to the University Regulations governing the procedures for the recruitment of technical and administrative staff with open-ended and fixed term contracts, issued by Rector's Decree no. 1903/2021 of 12.10.2021;
- having regard to the resolution of the Board of Directors of 25.10.2019, prot. no. 265/2019, prot. no. 183344 which provides, in order to participate in the competitions held by the University of Siena for



teaching and technical-administrative staff and researchers, Technologists and CELs for a fixed period, the payment, by the candidates, of a financial contribution of € 10.00 (€ ten/00) to cover the costs associated with the organization and conduct of the public competitions procedure;

- having regard to the resolution of the Board of Directors of 29.04.2022 prot. no. 101889 of 03.05.2022, with which the public selection procedure for the recruitment of a fixed-term technologist is authorized, pursuant to art. 24 bis of Law 240/2010, economically equivalent to category D3, for the duration of 18 months, to provide technical-administrative support to the research project " Precision medicine";
- financial coverage having been ascertained by the competent offices;
- having ascertained that at this University there are no current rankings for recruitment regarding the profiles required for the following selection;

PROVIDES

ART. 1 – SUBJECT OF THE NOTICE

1. The selective procedure for the recruitment of **1 (one) Technologist** for a fixed term- full time (18 months) pursuant to art. 24-bis of Law 30.12.2010 no. 240, Department of Medicine, Surgery and Neuroscience, University of Siena.
2. The service venue for which this notice is issued is **Siena (SI)**.
- 3. Professionalism, activities, and specific skills**

- a. Project indication: Project "Precision medicine" Regional Center for Precision Medicine (C.Re.Me.P.)
- b. Project Manager: Prof. Francesco Dotta
- c. Work program and specific functions:
 - i. Performing routine analysis on Next Generation Sequencing platforms, of first, second and third generation;
 - ii. supervision of the dissemination of scientific results;
 - iii. research and clinical support through the preparation of samples for analysis;
 - iv. scheduling and maintaining the quality standards necessary for the analyses.
- d. Required knowledge and skills:

documented experience in:

 - i. management of laboratory quality processes according to ISO 9001:2015;
 - ii. planning and experimental design with the use of new generation sequencers;
 - iii. performance of molecular biology techniques in the genetic field, in particular first, second and third generation NGS technologies;
 - iv. use of online databases for the interpretation of sequencing results.
- e. Knowledge of foreign languages: Advanced knowledge of English

4. Admission requirements



- a. degree (Laurea V.O.) (before D.M. 509/99) or Specialized Bachelor's degree (Laurea Specialistica) (LS) ex D.M. 509/99 or Master's degree (Laurea Magistrale) (LM) ex D.M. 270/2004 - Biology;
 - b. Research doctorate
5. Selective procedure
- a. Written test, assessment of the Curriculum Vitae and an oral exam partially conducted in English.
 - b. The tests will focus on the topics related to the activity to be conducted within the scope of the Project, subject of this notice
6. Salary: Economic treatment corresponding to cat. D - economic position D3 - for a total amount of € 29,426.12 (annual full-time gross to the beneficiary). The total cost borne by the administration for 18 months is estimated at € 62,995.84.

ART. 2 – REQUIREMENTS

1. In order to be admitted to the selection process, the following requirements must be fulfilled:
- a. **Educational qualification:** candidates must be in possession of one of the qualifications indicated in par. 4 of art.1 (*Admission Requirements*)

For qualifications obtained abroad, possession of the equivalence decree or the equivalence determination is required. In the event that, at the time of submission of the application, the procedure for issuing the equivalence decree or the equivalence determination is ongoing, the candidates are required to produce the receipt - certifying the submission of the application for the release of the decree or the determination - accompanied by a copy of the PEC (certified email). Candidates are under the obligation to produce the equivalence decree or determination of the equivalence in order to sign the contract.

or further information, please see the following website: (<https://www.cimea.it>)

- b. **European Community citizenship.** Participation is also open to:
 - i. family members of EU citizens who are not citizens of an EU member state, who have the right of residence or the right of permanent residence;
 - ii. holders of refugee status or of a person otherwise in need of international protection, or subsidiary protection status pursuant to Legislative Decree no. 251/2007;
 - iii. non-EU family members of the holder of subsidiary protection status present on the national territory who individually are not entitled to this status, pursuant to art. 22, paragraphs 2 and 3 of Legislative Decree no. 251/2007;
 - iv. non-EU citizens in possession of one of the residence permits provided for by the current immigration regulations that allow the stipulation of an open-end employment contract at the public administration.



Citizens of the Member States of the European Union or their family members or third-country nationals referred to in the previous period, for the purpose of access to public administration positions, must meet the following requirements:

- Exercise of civil and political rights in their countries of citizenship.
 - Meeting, Italian citizens exempted, all the other requirements provided for citizens of the Republic;
 - An adequate knowledge of Italian.
- c. No reported criminal convictions or other convictions reported (even if amnesty, pardon, or judicial pardon have been granted) and no criminal proceedings pending against them.
- d. Physical fitness for employment.
- e. Having complied with military obligations, for those born until 1985.
2. The following persons cannot take part in the selection:
- a. people who have a degree of kinship or affinity up to the fourth degree included with a professor belonging to the department or structure that makes the proposal for activation of the contract, or with the Rector, the Director, or a member of the Board of Directors of the University.
 - b. people who have stipulated with the University of Siena technologist fixed-term employment contracts, pursuant to art. 24-bis of Law 240/2010 itself, with a total duration of five years, pursuant to art. 24-bis, paragraph 3, of Law no. 240 of 30 December 2010, and subsequent amendments.
 - c. people who are excluded from the active political electorate, as well as those who have been dismissed for disciplinary reasons, dismissed, or dispensed from employment in a public administration for persistent insufficient performance, or who have been declared forfeited from a state job for having achieved the same through the production of false documents or vitiated by irremediable invalidity.
3. The technical administrative staff employed by the University of Siena are also admitted to this procedure. In case they reach a useful position in the ranking, they will be placed on leave without paychecks and seniority for the entire duration of the contract.
4. Applicants must have fulfilled all the aforementioned requirements by the date of expiry of the deadline for submitting applications. The lack of the requirements, ascertained during the selection or subsequently, entails the exclusion from the selection itself and constitutes a cause for termination of the employment relationship, if already established.
5. Candidates are admitted to the competition with reserve. The Administration may order at any time, even after the tests have been conducted, with a motivated provision, the exclusion of the candidate from the competition.



ART. 3 – APPLICATIONS AND DEADLINES FOR SUBMISSION

1. The application for admission to the selection must be only submitted telematically through the PICA platform <https://pica.cineca.it/unisi>, within the peremptory term of thirty (30) days starting from the day following that of publication of the notice in the Gazzetta Ufficiale della Repubblica italiana. (Official Journal of the Italian Republic). If the submission deadline falls on a public holiday, it shall be extended to the first successive working day.
2. Any other ways of submitting/sending the application forms are not allowed, under penalty of exclusion from the selection. No additions/modifications to the application are allowed after the expiry of the call.
3. It is recommended to access the PICA platform well in advance to consult the "Guidelines for completing the application" and avoid system overloads that may not allow the procedure to be concluded in due time.
4. In the application, the candidates must declare under their own responsibility what they have undersigned, selecting and/or filling in the fields required by the platform (personal data and contact details, qualifications/admission requirements provided for in this announcement, declarations, aid request, attachments, publications and research products, and anything else required in the compilation of the application).
5. Candidates will be able to access the PICA platform using one of the following modes:
 - a) access via digital identity (SPID level 2), selecting the University of Siena among the available federations. Information on the Public Digital Identity System can be found at www.spid.gov.it, <https://www.agid.gov.it/it/piattaforme/spid>.
 - b) access via the credentials issued by the same PICA platform
 - c) access via your LOGINMIUR account.
6. For both modes b) and c), it is necessary to complete the participation application by attaching a copy of a valid identity document and by affixing your electronic or handwritten signature.
For information on the electronic signature, please, consult the dedicated page at the Agency for Digital Italy (AGID) <https://www.agid.gov.it/it/piattaforme/firma-elettronica-qualificata>.
7. The application must be filled in completely. By the deadline for submitting the application, the system allows saving it in draft mode so as to let candidates make changes before submitting it.
8. The date of electronic submission of the application for participation in the competition is certified by the computer system by means of a receipt that will be automatically sent by e-mail. The receipt contains the application ID that will identify the candidate for the entire call procedure.
9. Once the deadline for submission has expired, the system will no longer allow access to and submission of the electronic form.
10. The application and attachments must be in pdf format, the allowed maximum size for each document being **30 MB**. For any technical issue related to the compilation of the application you can contact the technical support at the email address: unisi@cineca.it.



11. It should be noted that candidates of non-Italian citizenship must declare that they have adequate knowledge of the Italian language, which will be verified during the interview.
12. Together with the application the following must be attached in pdf format:
 - a **curriculum vitae** dated and signed from which it is possible to see in a clear and detailed manner the training and professional experience gained for the purposes of their assessment, making sure that the statements contained in the CV and in the application contain all the elements necessary for the evaluation (e.g. duration of the employment relationship, dd/mm/yy of beginning and end of the relationship, employer, training institution, duration of the training course, possible evaluation or final test of the training course, etc.), otherwise the degree will not be assessed.
 - **acts and documents** (including any **scientific publications**) the candidate means to submit for the Board to assess them.
 - copy of a valid **identity document**, if access to the platform takes place through the methods b) and c) indicated in paragraph 5 of this article.
13. The documentation attached to the application and drawn up in a foreign language, other than Italian, English, French, German, and Spanish, must be accompanied by a translation into Italian, certified in accordance with the foreign text, drawn up by the competent diplomatic or consular representation, or by an official translator.
14. Publications must be presented in the language of origin which, if different from Italian, English, French, German, and Spanish, requires translation into one of the mentioned languages. The translated texts may be submitted, together with the copies in the original language, in a typewritten copy made compliant with the original in accordance with current legislation.
15. It should be noted that, in order to conclude the application procedure, it is necessary to effect payment of the competition fee of **€ 10.00** (ten euros), as a contribution to cover the costs related to the organization and development of the competition proceedings. The payment must be made through **PagoPA**, following the instructions of the platform when filling out the application. There is no refund of the amount paid, even in case of withdrawal of the application or exclusion.
16. Once the application has been submitted, the candidate will receive an email containing the associated ID which will identify the candidate's application for the entire competition procedure.
17. The Administration assumes no responsibility for the unavailability of the recipient or for the dispersion of communications due to incorrect indications given by the candidate, for failure or late communication of the change of address indicated in the application, or for any mistake the Administration is not responsible for.
18. Candidates in a situation of disability, pursuant to Law no. 104 of 5.2.1992, must make an explicit request in relation to their disability, regarding the necessary help, as well as the possible need for additional time to be able to take the tests.
19. The Administration reserves the right to conduct appropriate checks on the veracity of the content of the declarations in lieu of certifications and notoriety deeds. If the control indicated above reveals the untruthfulness of the content of the declarations, the declarant loses any benefits resulting from



the measure issued on the basis of the untruthful declaration (without prejudice to the provisions of Article 76 of Presidential Decree no. 445/2000, regarding the sanctions provided for by the Criminal Code and the special laws on the matter).

ART. 4 - EXAMINATION BOARD

1. The Examination Board (hereinafter "Board") is made up of three members chosen among people with experience and skills appropriate to the selection, even from outside the University, in compliance with the principle of equal opportunities.
2. The Board will be appointed by order of the Director General in compliance with the provisions of the Regulations. The provision is published on the Online Register of the University, with the value of notification in all respects. The Board is responsible for conducting all the stages of the selection, including drawing up the final ranking of merit or suitability.
3. Pursuant to art. 35/bis of Legislative Decree 195/2001, those who "*... have been convicted, even with a sentence that has not become final, for the crimes provided for in chapter I of title II of book two of the Criminal Code...*" cannot be part of the board.
4. Candidates, in order to challenge the members of the Board, can send a PEC (rettore@pec.unisipec.it) addressed to the Director within thirty days from the date of publication of the appointment measure in the Online Register of the University. The Director general shall decide on the challenge. The decision shall be communicated to the interested party without delay.
5. All candidates, pursuant to art. 7 of the Code of Ethics of the University Community, before the tests, are required to declare under their own responsibility that they do not have - with the members of the Board-relationships of kinship or affinity up to and including the fourth degree or if among them there is the spouse or the cohabitant and persons with whom they have business relationships. The declaration must be sent together with a copy of a valid identity document, to the Ufficio Concorsi (Competitive Exams Office) (concorsi@unisi.it).

The model of the declaration can be found at: <https://www.unisi.it/ateneo/concorsi-gare-e-appalti/concorsi-personale/concorsi-personale-tecnico-amministrativo-0>

6. The Board, during its first meeting declares not to find themselves in situations of incompatibility as per art. 51 and 52 of the C.P.C and in particular that they do not to have a relationship of kinship or affinity, until the fourth degree included, among them, appointing the President and the Secretary and, subsequently, determining the general criteria and the specific manner of assessment of qualifications and the tests to be formalized in the corresponding verbalization records.
7. After that, the Board, having seen the list of participants, declares not to find itself in situations of incompatibility as per art. 51 and 52 of the C.P.C. and in particular in a relationship of kinship or affinity, until the fourth degree included, with the candidates.
8. As per art. 7 of the Code of Conduct of the university community, members of competitive examinations boards, also when external to the University, as soon as it is known to them that among the candidates are the spouse, or cohabitant, relatives or next of kin until the fourth degree, or



people with whom they have business relations, shall resign from the Board for incompatibility reasons.

9. At the end of each daily meeting, the Board draws up the relevant minutes and, at the end of the tests, as well as the ranking of candidates in decreasing order of the scores obtained.
10. The work of the Board shall be conducted collectively, also possible in telematic mode.

ART. 5 – EXAMS

1. The selection of candidates, conducted by the Board referred to in Article 4, includes a written test, evaluation of the curriculum, according to criteria predetermined by the Board itself, and an oral test conducted partially in English.
2. The acts are approved by provision of the Director general after verification of their regularity. The ranking list is published on the Online Register of the University, with the value of notification in all respects. The terms for any appeal will run from the day immediately following that of the abovementioned publication.
3. In relation to the number of applications that will be received and on the basis of the curricula submitted, the Board may conduct a pre-selection by identifying the candidates to be admitted to the interview according to previously identified criteria.
4. The call to take the test will be informed to the candidates at least twenty (20) days before they take place through publication on the University's online register, with notification value for all purposes. It is possible to derogate said notice period if all the candidates admitted express their explicit written consent to renounce it.
5. Any postponements due to organizational reasons will be published on the online Register of the University with notification value in all respects.
6. The **written test**, of a theoretical-practical nature, will focus on the topics related to the activity to be conducted within the scope of the Project subject of this notice.
7. For the written test, candidates will not be able to introduce writing papers, publications, regulatory collections, dictionaries, texts, notes of any nature and mobile phones or other mobile devices suitable for storing or transmitting data or performing mathematical calculations. During the course of the test, candidates will not be able to communicate with each other or with the outside world in any way, under penalty of immediate exclusion from the competition. The same requirements, with the appropriate adaptations, also apply in the case the test is taking telematically. In the event of a breach of these provisions, the Examination Board or the Supervisory Committee shall order the immediate exclusion of the candidate from the selection procedure.
8. The **assessment of the curriculum** is conducted only for candidates who have come to the written test, after the test itself and before proceeding to the correction of the related papers.
9. The Board draws up for each candidate a summary sheet, which will be an integral part of the minutes, in which the qualifications - traced back to the specific categories - are analytically mentioned with the corresponding scores assigned and the final score. In the event that the sum of



the score attributable to the individual category of titles is higher than the maximum expected, the maximum score for the specific category will be assigned.

10. The following categories of qualifications can be assessed:
 - a. qualifications - in addition to university qualifications, other qualifications can be assessed, considering their type, relevance and marks obtained.
 - b. professional qualifications.
 - c. career and service qualifications. The activities of subordinate work conducted with public administrations, in particular at university administrations, can be assessed on the basis of the nature, duration and relevance to the position of the competition. This also applies to work activities conducted outside this scope. The military service, civil service and national civil service performed in accordance with current legislation will also be evaluated.
 - d. scientific publications (up to a maximum of ten).
11. The candidate must submit a curriculum vitae dated and signed from which it is possible to see in a clear and detailed manner the training and professional experience gained for the purposes of their assessment, making sure that the statements contained in the CV and in the application contain all the elements necessary for the assessment (e.g. duration of the employment relationship, dd/mm/yy of beginning and end of the relationship, employer, training institution, duration of the training course, possible evaluation or final test of the training course, etc.). Otherwise, the qualification will not be assessed.
12. It should be noted that the career and service qualifications related to the required profile, pursuant to Presidential Decree 445/2000 and subsequent amendments, may be self-certified if obtained from a public administration, while for those obtained from private individuals a document must be attached proving the truthfulness of what has been declared.
13. The result of the assessment of the curriculum, with identification of the candidates by application ID, will be made known before the oral exam, by publication in the University's online Register, with notification value for all purposes.
14. The **oral test**, partially in English, will focus on the topics related to the activity to be conducted within the scope of the Project subject of this notice.
15. Candidates must present themselves at the interview with a suitable valid identification document. Citizens of the European Union must present a passport, or an identity document issued by the country of origin. Those who come from countries outside the European Union will only have to present their passport. The absence of the candidate at the interview will be considered as a renunciation of the selection, whatever the cause;
16. At the end of every sitting for the interviews, the Board draws up the list of the candidates who have been examined, identified by their application ID, with the exam score. This list is published on the web page of the public selection procedure and – in the event of an in-person test– posted on the door of the examination site.



1. At the end of the interviews, the Board draws up the merit ranking of the candidates according to the descending order of the total score consisting of the sum of the scores obtained in the preliminary assessment of the curriculum and in the interview.
2. The acts are approved by provision of the Director general after verification of their regularity. The ranking list is published on the Online Register of the University, with the value of notification to all effects. The terms for any appeal will run from the day immediately following that of the abovementioned publication.
3. The overall procedure - from the issuance of the notice to the approval of acts - must be completed within six months.

ART. 6 - RECRUITMENT

1. Based on the order of the ranking, the winner will be offered the stipulation of an employment contract as indicated in art. 1.
2. The employment relationship is regulated by the provisions in force regarding subordinate work, also with regard to the tax, welfare, and social security treatment, provided for compensation of employees.
3. The employment contract does not give the right of access to the roles of the academic or technical-administrative staff of the University of Siena.
4. The holder of the contract is subject to the evaluation procedures provided for by the current National Collective and Supplementary Contracts, as well as by the current Performance Measurement and Evaluation System.

ART. 7 - PERSONAL DATA PROCESSING

1. The processing of personal data, present in the request to participate in this call or communicated with additional documents of the request, will take place in compliance with EU Regulation 2016/679 on data protection, Legislative Decree no. 196/2003 and subsequent amendments. "*General Data Protection Regulation*" according to the principles of lawfulness, correctness, transparency, adequacy, relevance, accuracy, minimisation of processing, limitation of storage, etc. referred to in art. 5, paragraph 1 of the GDPR.
2. The Data Controller is the University of Siena, legally represented by the Rector; pursuant to the University Regulation on the processing of personal data, the Data Designated person is the manager of the Personnel Area. The personal data provided by the candidates will be processed for the management of the procedure, for the possible conferral of the assignment or hiring, for the management of the rankings (where provided for in the notice) exclusively for the purpose of fulfilling the legal requirements, including the publication obligations provided for by current legislation.
3. The provision of personal data is to be considered mandatory.
4. The information relating to the processing of data, in the management of competitive examinations proceedings, drawn up in accordance with the provisions of art. 13 of EU Regulation 2016/679, is published on the University portal at the web page <https://www.unisi.it/ateneo/adempimenti/privacy>



ART.10- ADVERTISING AND FINAL RULES

1. This announcement and the acts for which publication of this announcement is expected are published in the Online Register of the University (<http://www.unisi.it>) and on the University portal at: <https://www.unisi.it/ateneo/concorsi-gare-e-appalti>
2. This announcementIl presente bando, in Italian and English, is also published on the website of the Ministry of University and Research (Ministero dell'Università e della Ricerca) at <https://bandi.miur.it/>, and on the European Union portal at: <http://ec.europa.eu/euraxess/>
3. For the purposes provided for by Law no. 241 of 1990 and subsequent amendments, the Head of the procedure inherent to the selection referred to in this notice is identified in the Head of the Competitive Examinations Office.
4. For what is not provided for in this notice, reference is made to the relevant laws and regulations in force.

Siena, date of the digital signature

The Director general

Emanuele Fidora

Seen by

Head of the procedure

Rossana Cimato