



UFFICIO DIRITTO ALLO STUDIO
BORSE E PREMI DI LAUREA
Provision of the Registrar Index no. D.R.Rep. 488/2016
Register. no. 13143/V/5 of 08/04/2016

NOTICE SOLIDARITY FUND 2016

THE RECTOR

- Having regard to the laws on university education;
- having regard to the Regulations for the calculation of university fees and dues and in particular art. 27 par. 3, establishing that the university, in accordance with its budget resources, will annually finance the Solidarity Fund, which provides assistance to students in adequately documented conditions of temporary difficulty. The aid is allocated in response to applications and decided by a special Committee composed of the Rector or his delegate, the student members of the University Council, and the head of the *Ufficio Diritto allo studio, borse e premi di laurea*, acting as minute taker;
- having regard to par. 2 and 3 of art. 30 of the Regulations mentioned above, which state that Students with a recognised level of disability of between 50% and 65% may, following written application to the Rector, be exempt from payment of at least part of the tuition fees. Applications are assessed by the Solidarity Fund Committee (*Commissione Fondo di solidarietà*) together with the Rector's Delegate for University Access to Disabled students. In granting exemptions, the Committee takes into account the type of disability, the percentage of disability, income situation and merit;
- considering that aid consists solely in the partial or total exemption from payment of tuition fees, thereby leading to only a possible loss of total revenue from student payment of university fees and dues;
- having regard to the budget for the year 2016 totalling € 52,000.00= to be made available to the examining Committee;
- having regard to the decision of the Student Council of 16 March 2016
- having regard to the decision of the Administrative Board on 31 March 2016 Index no. 90/2016 register no. 12330 of 1 April 2016, in which the new Notice of Solidarity Fund 2016 is approved;
- having made the required checks;
- considering the principle of transparency that must be observed throughout the procedure;

DECREES THAT

The University of Siena, acting within its discretionary power in relation to the regulation of student fees and dues, has established for the year **2016** a:

SOLIDARITY FUND

Art. 1 Subject and duration

The Fund is made available to students coping with **special or unexpected personal circumstances** that have determined an immediate and substantial change to their personal and/or family finances including, by way of example:

- personal illness;
- a serious personal accident or surgery;
- death or grave illness of a member of the family or of a non-cohabiting sibling;
- parent or other family member who contributed to the family income in the previous fiscal year and is now unemployed or has been temporarily made redundant or is receiving redundancy compensation payment;
- loss of the home of residence due to a judiciary proceeding for the forced recovery of debts;
- natural events leading to a reduction of the family's income and/or property.



UNIVERSITÀ
DI SIENA
1240

Art. 2 Who can apply

Assistance, consisting in the **total or partial exemption of university fees and dues or of any late payment fees**, is destined for:

- students enrolled in degree programmes, first or second cycle degree programmes, or long single cycle degree programmes;
- and who do not already have an equivalent university degree;

Art. 3 - Renewal and incompatibility

Assistance, allocated in special circumstances and non-repeatable, is only available for completion of the first awarded qualification for each degree programme and cannot be awarded more than once for the same reasons during the course of the degree programme;

Aid cannot be awarded to students benefitting from other forms of assistance provided by the University, the Regional Authority for Higher Education Grants (ARDSU), or by other Italian or foreign institutions during the years for which exemption from payment of University fees is requested.

Art. 4 - Application and deadline

In the application for support, submitted using the **specific form**, the student must indicate the nature of the grave economic difficulties and/or family circumstances.

Students must attach the following to the application form:

- copy of the *Dichiarazione Sostitutiva Unica* and the relative ISEE income statement for incomes in 2015 or 2016;
- any other suitable documentation pertaining to family income abroad in 2015 or 2016 (if not already included in the Italian tax declaration) and homes owned abroad on 31 December 2015, including their surface area;
- documents attesting to the grave personal, family or financial difficulties indicated in the application.

The application, along with the documents attesting to the circumstances which have led the student to submit an application, must be submitted personally to the *Ufficio Diritto allo studio, borse di premi di laurea* – Via S. Bandini, 25 – Siena. Alternatively, it can be sent in PDF format from the personal email address assigned by the University (@student.unisi.it) to the following email address: borse.premi@unisi.it

In the case of email submission, the applicant should check that the application has been received correctly by contacting the *Ufficio Diritto allo studio, borse e premi di laurea*, Via Sallustio Bandini 25 Siena- tel. 0577-235244-235245-235246.

The University of Siena declines all responsibility for failed submission of the application due to third party liability or possible technical difficulties in transmission.

Note that pursuant to art. 38 of Presidential Decree 445/2000, the applicant must attach a valid identity document to the email submission.



Applications must be submitted personally or emailed by the following deadlines:

FIRST DEADLINE FOR APPLICATION	05 MAY 2016;
SECOND DEADLINE FOR APPLICATION	03 OCTOBER 2016;
THIRD DEADLINE FOR APPLICATION	02 DECEMBER 2016.

THE OPENING HOURS OF THE *UFFICIO DIRITTO ALLO STUDIO, BORSE E PREMI DI LAUREA* ARE:

- Monday 9am-1.30pm,
- Tuesday 2-3.30pm,
- Wednesday 9am-1.30pm,
- Thursday 2-3.30pm,
- Friday 9.30am-12.30pm.

Art. 5 - Assessment of applications

Applications will be assessed by a special Committee composed of the Rector or his delegate, the student members of the University Council, and the head of the *Ufficio Diritto allo studio, borse e premi di laurea*, acting as minute taker. The Committee may also include the **Rector's Delegate for University Access to Disabled students** should students a recognised level of disability of between 50% and 65% submit an application. The Committee will acquire all relevant documentation, and will also take into account grades and the "actual need" for assistance, also **in relation to the possibility of completing studies.**

Art. 6 - Processing of personal data

Interested parties enjoy the rights provided in Legislative Decree. no. 196/2003 "Law on the Protection of Personal Data".

Siena, 7 april 2016

THE RECTOR

Il Prorettore Vicario
f.to Prof. Antonio Federico

Deputy General

f.to Giovanni Colucci

Endorsement of the Person Responsible for the Procedure
f.to Roberto Annarumi