NOTICE OF SELECTION
DOUBLE DEGREE PROGRAMMES 2019/2020
LM Medical Biotechnologies – Università di Siena
Master in Investigación Médica: clínica y experimental – Universidad de Sevilla

1 – Subject
The Department of Biotechnology Medicine is involved in a collaboration programme with the Universidad de Sevilla (Spain), which allows students of the Master’s Degree programme in Medical Biotechnologies to obtain a double degree.

Students who successfully complete the programme will be awarded both the Master in Medical Biotechnologies of the Università di Siena and the Master in Investigación Médica: clínica y experimental of the Universidad de Sevilla.

2 – Applicants and admission requirements
The selection procedure is open to those enrolled in their first year of the Master in Medical Biotechnologies of the Università di Siena with a grade point average equal or greater than 28/30.

Candidates must have knowledge of Spanish at level B1.

During the period abroad that forms part of the exchange programme, participants must remain fully enrolled at the Università di Siena.

3 – Programme description and available positions
The programme provides 2 available spots. To obtain the double degree students will be required to spend the second semester of the second year of their Master’s programme at the Universidad de Sevilla and complete all required activities.

Students participating in the double degree programme must have completed all university credits (CFU) as provided in their respective 1st year study plan before the start of courses at Universidad de Sevilla. In the case of failure in meeting this requirement, the case will be submitted to the Didactic Committee, which will evaluate whether the student may participate in the programme.

The programme provides:

- The attainment at the Universidad de Sevilla of 30 CFU;
- Preparation of Master’s degree thesis, which will be valid in both universities, according to the respective educational regulations, as foreseen by the agreement;
- Defence of the degree thesis, which will be held at one of the two universities.
At the end of the study period at the host university, students who have not succeeded in obtaining all of the 60 university credits (CFU) as provided in their 2nd year study plan but who have gained at least 40 university credits:

A- will spend an additional semester at the Universidad de Sevilla in order to complete the programme and gain the double degree;

B- gain only the home university degree.

4 – Costs

Students participating in the double degree programme will not have to pay enrolment fees at the partner university, but must remain enrolled in the LM Medical Biotechnologies at the University of Siena. Students must pay for their own insurance, travel and accommodation expenses in relation to their period abroad.

The assigned students will receive an economic contribution based on the ISEE (in compliance with Ministerial Decree 1047 of 29/12/2017) according to the following table:

<table>
<thead>
<tr>
<th>ISEE</th>
<th>Importo mensile per borsa di mobilità</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISEE ≤ 13.000</td>
<td>€ 500</td>
</tr>
<tr>
<td>13.000 &lt; ISEE ≤ 21.000</td>
<td>€ 450</td>
</tr>
<tr>
<td>21.000 &lt; ISEE ≤ 26.000</td>
<td>€ 400</td>
</tr>
<tr>
<td>26.000 &lt; ISEE ≤ 30.000</td>
<td>€ 350</td>
</tr>
<tr>
<td>30.000 &lt; ISEE ≤ 40.000</td>
<td></td>
</tr>
<tr>
<td>40.000 &lt; ISEE ≤ 50.000</td>
<td></td>
</tr>
<tr>
<td>ISEE&gt;50.000</td>
<td></td>
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</tbody>
</table>

The contributions will be paid according to the following schedule:

- after sending the certificate of stay—completed and signed by the host university certifying the date of arrival of the student—to internazionale@unisi.it, students will receive a deposit equal to 3 months

- the final payment following the delivery of the final documentation (see Article 8).

Before leaving, students must enter their bank details (current account or card of accountholder or co-owner) on the administrative on-line system (Home>Personal data, Bank details. Choose bank or postal bank transfer) via the instructions shown on the following link: https://www.unisi.it/sites/default/files/manuale_iban_0.pdf

Some rechargeable cards have a credit cap. Check this restriction before entering the data in the online system. Students who have residency abroad must also enter the address of their Italian residence (Home>Personal data).

Those who fail to submit this information will not receive financial contribution.

Successful candidates will continue to receive any national study grants or scholarships they have been awarded. Students who have been awarded an A.R.D.S.U. (Azienda Regionale per il Diritto allo Studio Universitario) study grant for the academic year 2018/2019 may also apply for the regional study grant for international study. Further information is available at:

Website: www.dsu.toscana.it

Office of International programmes and cooperation
Selection notice Double Degree Programme
Medical Biotechnologies 2019/2020
During the period of study abroad, students may allow a foreign abroad student to use their accommodation in Siena. This procedure is obligatory for those with a place in university residences and optional for those in private accommodations.

The form to fill out for available beds can be found on the website of the Divisione Relazioni Internazionali:


5 – Selection of candidates and formation of list in order of merit

Students will be selected by a committee composed of at least three (3) faculty members of the degree course in Medical Biotechnologies nominated by the President of the Didactic Committee (Comitato per la Didattica).

Students will be assessed on the basis of the following criteria:

- personal statement;
- Curriculum Vitae;
- level of competence in the Spanish languages;
- university career;
- individual interview.

The aim of the interview, which will be conducted in Spanish and English, is to further discuss the student’s motivations, study plan and background.

Based on the abovementioned criteria a list in order of merit will be drawn up. Candidates will be assigned points (max. 100) for each of the following criteria:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV (30%)</td>
<td>0 to 30</td>
</tr>
<tr>
<td>University career (30%)</td>
<td>0 to 30</td>
</tr>
<tr>
<td>Personal statement (10%)</td>
<td>0 to 10</td>
</tr>
<tr>
<td>Language competence (10%)</td>
<td>0 to 10</td>
</tr>
<tr>
<td>Interview (20%)</td>
<td>0 to 20</td>
</tr>
</tbody>
</table>

All available positions will be assigned according to this list. Please note that the ranking list will only provide provisional admission: students will obtain final admission once they gain all of the university credits (CFU) of their respective 1st year study plan by the September 2019 session, except in cases expressly authorized by approval by the Didactic Committee (see Art. 3).

Should additional positions be available, they will be assigned according to the same list.

The location, date, and time of the interview will be communicated to the candidates shortly after the application deadline and cannot be changed. Those who cannot attend will be considered not assessable for the purposes of the selection procedure.

6 – Acceptance/Renunciation

Successful candidates will receive all communications, including the outcome of the selection procedure, by email.
Successful candidates must begin the application procedure as required by the host university. In case they intend to withdraw from the programme, successful candidates must immediately inform the international office so that the next candidate in the list of merit can be nominated.

7 - Procedure for registration at the host university

Successful candidates must begin the application procedure as required by the host university. Successful candidates must also send any documents requested by the foreign university as instructed. Should a successful candidate not fulfil these requirements, the Università di Siena cannot be held responsible for his/her non-acceptance by the host university, and in any case the final acceptance of the candidate is decided upon by the host university and under no circumstances can the Università di Siena interfere with or change such a decision.

The information provided in this notice is subject to amendment following any instructions from the host universities. In this case the Università di Siena cannot be held responsible for any amendments made to the terms specified in this announcement.

8 – Documents to be sent to the Divisione Relazioni Internazionali and the Student’s Office

Upon arrival at the host university each participant must go to the relevant office (e.g. International Relations, Student Mobility etc.) to announce his/her arrival and ask the office to record the exact start date for his/her study abroad period on the certificate of attendance, to be sent to the Divisione Relazioni Internazionali by email at all’indirizzo internazionale@unisi.it.

At the end of the study period at the host university, participants must send the following documents to the Divisione Relazioni Internazionali by email at internazionale@unisi.it:

- copy of an official certificate of attendance signed by the host university, confirming the effective period of study and indicating the dates of arrival and departure;
- a copy of the Transcript of Records. The original Transcript of Records must be sent to the Student’s Office of the relevant department;
- Final Report form, duly filled in.

These documents can be downloaded from the following page: http://www.unisi.it/internazionale/studio-e-lavoro-allestero/studiare-allestero/programmemi-internazionali

Students who do not submit the required documentation listed above will not receive the financial contribution.

At the end of the study abroad period, students are required to send a copy of the degree they will have obtained at the partner university both to the Divisione Relazioni Internazionali and to their relevant student’s office.

9 - Applications

Applications, made using the form available on the website and accompanied by a copy of the applicant’s identity card/passport, must be sent by email to internazionale@unisi.it in a unique pdf file exclusively from the institutional mailbox of the domain unisi.it (documents sent from other domains will not be considered).

Applications must be received no later than 23:59 of Wednesday, 20 March 2019.

Candidates must send the following documents with the application form:

- Self-certification of enrolment at the Università di Siena and exams taken;
- Self-certification regarding attainment of the Bachelor’s Degree, the final grade awarded and all exams taken, with respective grades;
- Personal statement in Spanish;
• Curriculum Vitae in Spanish;
• Certificate of Spanish language competence;
• Any other document deemed useful.

If any documents are missing the candidate will be informed of his/her exclusion from the selection process.

10- Handling and confidentiality of personal data

Pursuant to art. 13 and having regard to art. 24 of Legislative Decree no. 196/2003, personal data provided by candidates with their applications for this selection procedure will be processed for the purposes of managing this selection procedure. Interested parties can, at any time, exercise their rights under art. 7 of Legislative Decree no. 196/2003 in relation to the holding of the personal data.

Siena, ..........

Il Direttore Generale
Emanuele Fidora