

REGULATIONS FOR DETERMINING PAYMENT AND PAYMENT MODES OF FEES AND CONTRIBUTIONS PAYABLE FOR ENROLMENT IN COURSES AT THE UNIVERSITY OF SIENA

CHAPTER I: GENERAL REGULATIONS ON THE CONTRIBUTION REQUESTED FROM STUDENTS

Art 1. Subject

1. The herein Regulations govern the criteria for establishing fees and contributions payable by students enrolled on courses at the University of Siena, and the modes for paying them, with the sole exclusion of university master's courses, specialisation courses and professional refresher courses, and training and courses for teacher-training, that are governed by specific provisions, except in the cases where it is specifically referred to in these Regulations.

Art. 2 Fees and contributions: general principles

1. The amount of the contributions to be paid by the student who enrolls in one of the courses as set out in Art. 1 is calculated with reference to the type of course chosen, the student's economic situation and merit, based on the criteria set out in Chapter II below, bearing in mind the provisions contained in Law no. 232 dated 11/12/2016.

2. The amount due is paid in four instalments by the following deadlines, without prejudice to what is set out in Art. 3 below:

- The first at the time of enrolment and no later than 31st October of each year;
- The second by 20th December each year;
- The third by 28th February each year;
- The fourth by 30th April each year;

If any of the deadlines fall on a weekend, they will be extended until the first subsequent working day.

3. Regular enrolment in courses at the University of Siena is subject to payment of amounts due; payment of the first instalment completes registration or enrolment.

4. The following amounts must be added to the amount for the first instalments of university contributions:

- a. Regional Tax for University Studies (DSU),
- b. Virtual stamp duty according to the amount set by current legislation.

The virtual stamp duty is never refundable, while any refund of the Regional University Study fund must be requested directly from the Regional DSU office.

5. The stamp duty as set out in letter b) of the previous paragraph is also paid virtually only for registration/enrolment for university masters, post-graduate courses, professional refresher courses, training courses and Winter and Summer School.

6. The amount of the individual items as set out in paragraph 4 above is specified each year in the Study Prospectus.

7. Students who are not up to date with payment of university fees and contributions and/or any arrears as set out in Art. 4 below cannot take exams, or carry out any administrative act.

Art. 3 Payment methods

1. Methods for paying the fees and contributions as set out in Art. 2 are stated each year in the Study Prospectus or in the course enrolment calls, including the minimum threshold of the amount for each instalment, below which the number of instalments is reduced.

Art. 4 Increases in fees due to late payments

1. The student who makes a late payment, after the stated date and does not respect set deadlines as stated herein must also pay an increased amount, as defined below:

- a. 10.00 Euros, for payments made by the 14th day after the deadline;
- b. 25.00 Euros, for payments made between the 15th and 21st day after the deadline;
- c. 50.00 Euros, for payments made between the 22nd and 30th day after the deadline;
- d. 100.00 Euros, for payments made from the 31st day after the deadline;

Art. 5 Reimbursement of university fees and contributions

1. All amounts paid in excess by error can be adjusted by sending a written application to the Rector

together with proof of payment, within sixty days of the date of payment. In the event that any further fees are due, the request will be issued in the modes defined by the university.

CHAPTER II: AMOUNT OF CONTRIBUTIONS

Art. 6 Determination of contribution amounts

1. The amount of contributions to be paid by each student enrolled on degree courses, master's degree courses or single-cycle master's degree courses activated by the University of Siena is set based on the following elements:

- a) type of pertinence of degree course,
- b) Financial situation of the family of origin, as stated by the equivalent financial situation index (ISEE) regarding the year immediately prior to the year of enrolment,
- c) year of enrolment,
- d) Education credits (ECTS) acquired in the twelve months prior to the date of 10th August.

2. The study courses pertain to three separate types:

- a) Humanistic-social (US),
- b) Technical-scientific (TS),
- c) EU-regulated Healthcare (UE).

Pertinence of courses to each type is set in the following way:

- a) Study courses entrusted to the Departments of reference for the following areas belong to type (US):
 - Economics, Law and Political Science Area,
 - Literature, History, Philosophy and Art Area;
- b) Except for scientific degree courses in categories L-35 and LM-40 (that are equivalent to type US) and the ones specified below in point c), the courses entrusted to the reference department pertaining to the Areas provided belong to the TS type:
 - Biomedical and Medical Sciences Area,
 - Experimental Sciences Area;
- c) The single-cycle degree courses in the following categories belong to type UE:
 - LM 41 - Medicine
 - LM-46 Dentistry and dental prosthetics

3. The amount of contribution payable by each students enrolled in relation to the facts as set out in paragraph 1 is the following:

Tab. A: University contributions due for enrolment in the degree courses and master's degree courses

Students who:

Group 1	1) have been enrolled for a number of years LESS THAN or EQUAL to the normal duration of the study course increased by one year 2) if enrolled in the 2nd year, they HAVE obtained at least 10 ECTS by 10th August of the first year 3) if enrolled in a year after the 2nd, they HAVE obtained at least 25 ECTS by 10th August of the each year
Group 2	1) have been enrolled for a number of years HIGHER THAN the normal duration of the study course increased by one year 2) have obtained at least 25 ECTS by 10th August of the each year
Group 3	1) do not fall into the two previous cases

Type >>>>>>>	HUMANISTIC-SOCIAL			TECHNICAL-SCIENTIFIC			EU regulated HEALTHCARE		
	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3
0A_<16500.99 Euro	-	200	400	-	200	450	-	200	500
1D_16501_17000	-	200	440	-	200	458	-	200	500
1E_17001_17500	-	200	490	-	200	508	-	200	525
1F_17501_18000	-	200	540	-	200	558	-	200	575
1G_18001_18500	340	510	590	345	518	608	350	525	625
1H_18501_19000	374	561	641	380	569	659	385	578	678
1J_19001_19500	408	612	692	414	621	711	420	630	730
1K_19501_20000	442	663	743	449	673	763	455	683	783
2A_20001_20500	476	714	794	483	725	815	490	735	835
2B_20501_21000	510	765	845	518	776	866	525	788	888
2C_21001_21500	544	816	896	552	828	918	560	840	940
2D_21501_22000	578	867	947	587	880	970	595	893	993
2E_22001_22500	612	918	998	621	932	1,022	630	945	1,045
2F_22501_23000	646	969	1,049	656	983	1,073	665	998	1,098
2G_23001_23500	680	1,020	1,100	690	1,035	1,125	700	1,050	1,150
2H_23501_24000	714	1,071	1,151	725	1,087	1,177	735	1,103	1,203
2J_24001_24500	748	1,122	1,202	759	1,139	1,229	770	1,155	1,255
2K_24501_25000	782	1,173	1,253	794	1,190	1,280	805	1,208	1,308
2L_25001_25500	816	1,224	1,304	828	1,242	1,332	840	1,260	1,360
2M_25501_26000	850	1,275	1,355	863	1,294	1,384	875	1,313	1,413
2N_26001_26500	884	1,326	1,406	897	1,346	1,436	910	1,365	1,465
2P_26501_27000	918	1,377	1,457	932	1,397	1,487	945	1,418	1,518
2Q_27001_27500	952	1,428	1,508	966	1,449	1,539	980	1,470	1,570
2R_27501_28000	986	1,479	1,559	1,001	1,501	1,591	1,015	1,523	1,623
2S_28001_28500	1,020	1,530	1,610	1,035	1,553	1,643	1,050	1,575	1,675
2T_28501_29000	1,054	1,581	1,661	1,070	1,604	1,694	1,085	1,628	1,728
2U_29001_29500	1,088	1,632	1,712	1,104	1,656	1,746	1,120	1,680	1,780
2V_29501_30000	1,122	1,683	1,763	1,139	1,708	1,798	1,155	1,733	1,833
3A_30001_31000	1,200	1,700	1,780	1,320	1,870	1,960	1,380	1,955	2,055
3B_31001_32000	1,230	1,710	1,790	1,353	1,881	1,971	1,415	1,967	2,067
3C_32001_33000	1,260	1,720	1,800	1,386	1,892	1,982	1,449	1,978	2,078
3D_33001_34000	1,290	1,730	1,810	1,419	1,903	1,993	1,484	1,990	2,090
3E_34001_35000	1,320	1,740	1,820	1,452	1,914	2,004	1,518	2,001	2,101
3F_35001_36000	1,350	1,750	1,830	1,485	1,925	2,015	1,553	2,013	2,113
3G_36001_37000	1,380	1,760	1,840	1,518	1,936	2,026	1,587	2,024	2,124

Type >>>>>>>	HUMANISTIC-SOCIAL			TECHNICAL-SCIENTIFIC			EU-REGULATED HEALTHCARE		
ISEE (Equivalent Financial Situation Indicator) Range	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3
3H_37001_38000	1,410	1,770	1,850	1,551	1,947	2,037	1,622	2,036	2,136
3J_38001_39000	1,440	1,780	1,860	1,584	1,958	2,048	1,656	2,047	2,147
3K_39001_40000	1,470	1,790	1,870	1,617	1,969	2,059	1,691	2,059	2,159
4A_40001_41000	1,500	1,800	1,880	1,650	1,980	2,070	1,800	2,160	2,260
4B_41001_42000	1,520	1,810	1,890	1,672	1,991	2,081	1,824	2,172	2,272
4C_42001_43000	1,540	1,820	1,900	1,694	2,002	2,092	1,848	2,184	2,284
4D_43001_44000	1,560	1,830	1,910	1,716	2,013	2,103	1,872	2,196	2,296
4E_44001_45000	1,580	1,840	1,920	1,738	2,024	2,114	1,896	2,208	2,308
4F_45001_46000	1,600	1,850	1,930	1,760	2,035	2,125	1,920	2,220	2,320
4G_46001_47000	1,620	1,860	1,940	1,782	2,046	2,136	1,944	2,232	2,332
4H_47001_48000	1,640	1,870	1,950	1,804	2,057	2,147	1,968	2,244	2,344
4J_48001_49000	1,660	1,880	1,960	1,826	2,068	2,158	1,992	2,256	2,356
4K_49001_50000	1,680	1,890	1,970	1,848	2,079	2,169	2,016	2,268	2,368
5A_50001_51000	1,700	1,900	1,980	1,870	2,090	2,180	2,040	2,280	2,380
5B_51001_52000	1,710	1,910	1,990	1,881	2,101	2,191	2,052	2,292	2,392
5C_52001_53000	1,720	1,920	2,000	1,892	2,112	2,202	2,064	2,304	2,404
5D_53001_54000	1,730	1,930	2,010	1,903	2,123	2,213	2,076	2,316	2,416
5E_54001_55000	1,740	1,940	2,020	1,914	2,134	2,224	2,088	2,328	2,428
5F_55001_56000	1,750	1,950	2,030	1,925	2,145	2,235	2,100	2,340	2,440
5G_56001_57000	1,760	1,960	2,040	1,936	2,156	2,246	2,112	2,352	2,452
5H_57001_58000	1,770	1,970	2,050	1,947	2,167	2,257	2,124	2,364	2,464
5J_58001_59000	1,780	1,980	2,060	1,958	2,178	2,268	2,136	2,376	2,476
5K_59001_60000	1,790	1,990	2,070	1,969	2,189	2,279	2,148	2,388	2,488
6A_60001_61000	1,800	2,000	2,080	1,980	2,200	2,290	2,160	2,400	2,500
6B_61001_62000	1,810	2,010	2,090	1,991	2,211	2,301	2,172	2,412	2,512
6C_62001_63000	1,820	2,020	2,100	2,002	2,222	2,312	2,184	2,424	2,524
6D_63001_64000	1,830	2,030	2,110	2,013	2,233	2,323	2,196	2,436	2,536
6E_64001_65000	1,840	2,040	2,120	2,024	2,244	2,334	2,208	2,448	2,548
6F_65001_66000	1,850	2,050	2,130	2,035	2,255	2,345	2,220	2,460	2,560
6G_66001_67000	1,860	2,060	2,140	2,046	2,266	2,356	2,232	2,472	2,572
6H_67001_68000	1,870	2,070	2,150	2,057	2,277	2,367	2,244	2,484	2,584
6J_68001_69000	1,880	2,080	2,160	2,068	2,288	2,378	2,256	2,496	2,596
6K_69001_70000	1,890	2,090	2,170	2,079	2,299	2,389	2,268	2,508	2,608
7A_70001_71000	1,900	2,100	2,180	2,090	2,310	2,400	2,280	2,520	2,620
7B_71001_72000	1,910	2,105	2,185	2,101	2,316	2,406	2,292	2,526	2,626
7C_72001_73000	1,920	2,110	2,190	2,112	2,321	2,411	2,304	2,532	2,632
7D_73001_74000	1,930	2,115	2,195	2,123	2,327	2,417	2,316	2,538	2,638
7E_74001_75000	1,940	2,120	2,200	2,134	2,332	2,422	2,328	2,544	2,644
7F_75001_76000	1,950	2,125	2,205	2,145	2,338	2,428	2,340	2,550	2,650
7G_76001_77000	1,960	2,130	2,210	2,156	2,343	2,433	2,352	2,556	2,656
7H_77001_78000	1,970	2,135	2,215	2,167	2,349	2,439	2,364	2,562	2,662
7J_78001_79000	1,980	2,140	2,220	2,178	2,354	2,444	2,376	2,568	2,668
7K_79001_80000	1,990	2,145	2,225	2,189	2,360	2,450	2,388	2,574	2,674
8A_80001_81000	2,000	2,150	2,230	2,200	2,365	2,455	2,400	2,580	2,680
8B_81001_82000	2,010	2,160	2,240	2,211	2,376	2,466	2,412	2,592	2,692

8C_82001_83000	2,020	2,170	2,250	2,222	2,387	2,477	2,424	2,604	2,704
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Type >>>>>>>	HUMANISTIC-SOCIAL			TECHNICAL-SCIENTIFIC			EU regulated HEALTHCARE		
ISEE (equivalent financial situation indicator) range	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3	Group 1	Group 2	Group 3
8D_83001_84000	2,030	2,175	2,255	2,233	2,393	2,483	2,436	2,610	2,710
8E_84001_85000	2,040	2,180	2,260	2,244	2,398	2,488	2,448	2,616	2,716
8F_85001_86000	2,050	2,185	2,265	2,255	2,404	2,494	2,460	2,622	2,722
8G_86001_87000	2,060	2,190	2,270	2,266	2,409	2,499	2,472	2,628	2,728
8H_87001_88000	2,070	2,195	2,275	2,277	2,415	2,505	2,484	2,634	2,734
8J_88001_89000	2,080	2,200	2,280	2,288	2,420	2,510	2,496	2,640	2,740
8K_89001_90000	2,090	2,205	2,285	2,299	2,426	2,516	2,508	2,646	2,746
9A_>9001	2,100	2,210	2,290	2,310	2,431	2,521	2,520	2,652	2,752
9X_ND	2,100	2,210	2,290	2,310	2,431	2,521	2,520	2,652	2,752

4. Solely for students who enrol in *Dentistry and Dental Prosthodontics* (class LM 46) and who do not declare ISEE or declare a value higher than 30,000, amounts as set out in the table A above, there will be an increase of Euro 1,650.00, connected with the particular nature of this single-cycle master's degree course.
5. For students who are citizens of nations that are not member states of the European Union, and do not reside in Italy, i.e. for all the students for whom ISEE calculation of the family of origin is not possible, without prejudice to the increase as stated in paragraph 4 above, the annual all-inclusive contribution amount will be set as the same as the values corresponding to the "9X" range in table A above multiplied by one of the following coefficients, when the value is less than one; these coefficients are calculated by comparing the gross domestic product (GDP) pro capita adapted to equality in purchase power (PPA) for the country of origin with that in Italy, using the findings published by the International Monetary Fund (IMF) as a basis.
- The amount of the contribution payable cannot be lower than 490.00 Euros.

Tab. B: Adjustment Coefficient of contributions payable - GDP pro-capita in the countries of origin (*)

Country	\$	Coefficient	Country	\$	Coefficient	Country	\$	Coefficient	Country	\$	Coefficient
Afghanistan	1,947	0.0545	Benin	2,113	0.0592	Chile	23,460	0.6570	Ethiopia	1,81	0.0504
Albania	11,31	0.3165	Bhutan	8,21	0.2297	China	14,107	0.3951	Fiji	9,044	0.2533
Algeria	14,504	0.4062	Belarus	17,654	0.4944	Cyprus	32,785	0.9181	Philippines	7,254	0.2031
Angola	7,344	0.2057	Myanmar	5,469	0.1532	Colombia	13,847	0.3878	Finland	41,120	1.1516
Antigua and Barbuda	23,476	0.6577	Bolivia	6,465	0.1811	Comoros	1,519	0.0425	France	41,181	1.1533
Saudi Arabia	53,624	1.517	Bosnia and Herzegovina	10,492	0.2938	South Korea	36,511	1.0225	Gabon	18,639	0.5220
Argentina	22,554	0.6316	Botswana	16,368	0.4584	Ivory Coast	3,316	0.0929	Gambia	1,646	0.0461
Armenia	8,468	0.2371	Brazil	15,615	0.4373	Costa Rica	15,482	0.4336	Georgia	9,630	0.2697
Australia	47,389	1.3271	Brunei	79,587	2.2288	Croatia	21,581	0.6044	Germany	46,893	1.3132
Austria	47,250	1.3232	Bulgaria	19,097	0.5348	Denmark	45,709	1.281	Ghana	4,266	0.1195
Azerbaijan	17,993	0.5039	Burkina Faso	1,724	0.0483	Dominica	10,788	0.3021	Jamaica	8,759	0.2453
Bahamas	25,167	0.7048	Burundi	818	0.0229	Ecuador	11,264	0.3154	Japan	38,054	1.0657
Bahrain	50,095	1.4029	Cambodia	3,487	0.0977	Egypt	11,850	0.3319	Djibouti	3,204	0.0897
Bangladesh	3,607	0.110	Cameroon	3,144	0.0880	El Salvador	8,303	0.2325	Jordan	12,123	0.3395
Barbados	16,575	0.4642	Canada	45,553	1.2757	United Arab Emirates	67,617	1.8936	Greece	26,449	0.7407

Belgium	43,585	1.2206	Cape Verde	6,522	0.1826	Eritrea	1,297	0.0363	Grenada	13,128	0.3676
Belize	8,373	0.2345	Chad	2,634	0.0738	Estonia	28,592	0.8007	Guatemala	7,738	0.2167

Country	\$	Coefficient	Country	\$	Coefficient	Country	\$	Coefficient	Country	\$	Coefficient
Equatorial Guinea	31,758	0.8894	Madagascar	1,462	0.0409	Qatar	132,099	3.6994	Swaziland	8,453	0.2367
Guinea-Bissau	1,508	0.0422	Malawi	1,124	0.0315	Democratic Rep of Congo	770	0.0216	Tajikistan	2,749	0.0770
Guinea	1,214	0.0340	Maldives	14,923	0.4179	United Kingdom	41,159	1.1527	Taiwan	46,783	1.3102
Guyana	7,509	0.2103	Malaysia	26,315	0.7369	Czech Republic	31,549	0.8835	Tanzania	2,904	0.0813
Haiti	1,750	0.0490	Mali	2,199	0.0616	Central African Republic	630	176	Thailand	16,097	0.4508
Honduras	4,869	0.1364	Malta	35,826	1.0033	Republic of Congo	6,722	0.1882	East Timor	5,628	0.1576
Hong Kong	56.71	1.5879	Morocco	8,164	0.2286	Dominican Republic	14,984	0.4196	Togo	1,483	0.0415
India	6,162	0.1726	Mauritania	4,395	0.1231	Romania	20,787	0.5821	Tonga	5,045	0.1413
Indonesia	11,126	0.3116	Mauritius	19,509	0.5463	Rwanda	1,807	0.0506	Trinidad and Tobago	32,635	0.9139
Iran	17,251	0.4831	Mexico	17,534	0.4910	Russia	25,411	0.7116	Tunisia	11,428	0.3200
Iraq	15,474	0.4333	Micronesia	2,955	0.0828	Saint Kitts and Nevis	24,808	0.6947	Turkey	20,438	0.5724
Ireland	55,533	1.5552	Moldavia	5,006	0.1402	St Vincent and Grenada	10,956	0.3068	Turkmenistan	16,445	0.4605
Iceland	46,097	1.2909	Mongolia	12,147	0.3402	Samoa	5,174	0.1449	Tuvalu	3,393	0.0950
Marshall Islands	3,211	0.0899	Montenegro	16,123	0.4515	San Marino	63,104	1.7672	Ukraine	7,519	0.2106
Solomon Islands	1,950	0.0546	Mozambique	1,186	0.0332	St Lucia	11,739	0.3287	Uganda	2,003	0.0561
Israel	33,656	0.9425	Namibia	11,408	0.3195	São Tomé and Príncipe	3,244	0.0908	Hungary	26,222	0.7343
Italy	35,708	1.0000	Nepal	2,465	0.0690	Senegal	2,451	0.0686	Uruguay	21,507	0.6023
Kazakhstan	24,268	0.6796	Nicaragua	4,997	0.1399	Serbia	13,671	0.3829	Uzbekistan	6,068	0.1699
Kenya	3,208	0.0898	Nigeria	6,108	0.1711	Seychelles	26,277	0.7359	Vanuatu	2,550	0.0714
Kyrgyzstan	3,363	0.0942	Niger	1,080	0.0302	Sierra Leone	1,577	0.0442	Venezuela	16,673	0.4669
Kiribati	1,787	0.0500	Norway	68,430	1.9164	Singapore	85,253	2.3875	Vietnam	6,024	0.1687
Kosovo	9,540	0.2672	New Zealand	36,172	1.130	Slovakia	29,720	0.8323	Yemen	2,671	0.0748
Kuwait	70,166	1.9650	Oman	44,628	1.2498	Slovenia	31,007	0.8683	Zambia	3,868	0.1083
Laos	5,309	0.1487	Netherlands	49,166	1.3769	Spain	34,819	0.9751	Zimbabwe	2,096	0.0587
Lesotho	2,987	0.0837	Pakistan	5,000	0.1400	Sri Lanka	10,566	0.2959			
Latvia	24,712	0.6921	Palau	15,182	0.4252	United States	55,805	1.5628			
Lebanon	18,240	0.5108	Panama	21,765	0.6095	South Africa	13,165	0.3687			
Liberia	873	0.0244	Papua New Guinea	2,652	0.0743	South Sudan	1,992	0.0558			
Libya	14,650	0.4103	Paraguay	8,708	0.2439	Sudan	4,344	0.1217			



Developing countries

Lithuania	28,35 9	0.7942	Peru	12,19 5	0.3415	Suriname	16,292	0.4563
Luxembourg	98,98 7	2.7721	Poland	26,45 5	0.7409	Sweden	47,922	1.3421
Macedonia	14,00 9	0.3923	Portugal	27,83 5	0.7795	Switzerland	58,551	1.6397

(*) For those countries not found in the table the minimum value of 400.00 Euros is applied

Art. 7 Part-time students

1. For students enrolled as part-time students, the “normal” duration can be increased by one to six years according to the type of study course and number of academic years for which said status has been requested.

Art. 8 Pre-registered students

1. Students who pre-register on study courses must pay an advance amount on the first instalment of 35.00 Euros, in lieu of the contribution as set out in Article 18, par. 1 below.
2. The amount set out in the previous paragraph cannot be refunded as it is paid in return for the costs incurred by the university.

Art. 9 Students enrolled in PhD courses

1. Students enrolled on PhD research courses who do not receive any study grants are not obliged to pay the virtual stamp duty of the amount set by current legislation and the regional university study tax; PhD students about to complete their doctorate who receive a study grant must also pay an annual all-inclusive contribution to the university of 340.00 Euros at the time of enrolment.

Art. 10 Students enrolled in Schools of Specialization

1. Students enrolled in post-graduate courses that do not have a post-graduate training contract must abide by the same rules foreseen in Art. 6: in this case, placement in one of the three categories provided for (US, TS, UE) is established in reference to the degree diploma required for access to the course. In all cases, the amount of the all-inclusive contribution payable cannot be lower than 1,200.00 Euros.
2. Students enrolled in post-graduate healthcare courses who enjoy a post-graduate training contract, doctors from military healthcare and tenured medical staff belonging to specific categories and working in healthcare facilities other than the ones included in the school training network who reserve places as set out in Art. 35 paragraphs 3 and 4 of Leg. Decree 368/99, are obliged to pay an all-inclusive annual fee of 2,400.00 Euros.
3. The number of instalments and deadlines as set out in Art. 2, paragraph 2 above, can be departed from with specific provision for particular time frames in the academic year of certain types of schools: competent offices will promptly notify interested parties of new modes. Post-graduate students must pay 50% of the amount due on enrolment.
4. The amount as set out in paragraphs 1 and 2 above is reduced to 400.00 Euros in the event that the student has to take the diploma exam only.
5. In addition to the amounts contained in this article, virtual stamp duty set at the amount foreseen by current legislation and the amount set by the Tuscany Regional Administration as the regional university study tax must also be paid; students enrolled in the post-graduate medical schools as part Legislative Decree no. 368 dated 17th August 1999 are exempt from payment of the regional tax.

CHAPTER III: OTHER AMOUNTS

Art. 11 Contribution for transferring to another University

1. Students who request a transfer to another university must pay a contribution of 250.00 Euros.
2. The application can only be submitted by those who have paid all the expired instalments on the date on which the transfer request is submitted.
3. Fees and contributions paid before requesting a transfer cannot be refunded.

4. Students detained in prisons, as set out in Article 30 of the herein Regulations are exempt from payment of the transfer contribution.

Art. 12 Contribution of acknowledgement and suspension of enrolment

1. Those students who, by the last exam call of the last session of the previous academic year, are only lacking the ECTS required for the final exam are subject to payment of an acknowledgement contribution of 400.00 Euros. If the number of academic years for which the acknowledgement contribution is due is equal to or higher than five, the student must pay the contribution for the last five years to be reunified, in addition to the fees and contributions set for the academic year in which he/she returns to studying. For each academic year of acknowledgement, payment will also be due of virtual stamp duty, set as the amount decided by current legislation and the amount set by the Tuscany Regional Administration as regional study tax, in addition to the amount above.

2. Students who must still obtain 30 ECTS in addition to the ones required for the final test, or only for the final exam for those students enrolled in courses regulated by Min. Decree 509/1999, who do not amend their own study plan and who plan to complete all the exams by the last call for exams in the last session of the previous academic year, can request suspension of enrolment in the new academic year and, therefore, of payment of the amounts falling due. The application for suspension must be submitted by the deadline set for enrolment in the new academic year.

Art. 13 Interruption of studies, retrieval of studies and reunification of academic career

1. Interruption of studies occurs automatically if the student does not renew his/her enrolment for at least two consecutive academic years and has requested suspension as set out in Art. 31 of the University Learning Regulations.

2. An interruption can last for several academic years, without prejudice to observance of the limits of forfeiture of studies set by current legislation in force.

3. A student who abandons or interrupts any studies commenced for any reason has no right to reimbursement of paid fees and contributions.

4. A student who intends to return to studying after a period of interruption must submit a specific career reunification application (return to studies) and must pay a reunification contribution of 500.00 Euros for US type courses and 600.00 Euros for other types of courses, for each academic year of interruption, in addition to the fees and contributions set for the academic year in which he/she returns to studying.

5. If the student interrupts studies for five years or more, he/she must pay an amount corresponding to the last five years of interruption.

Art. 14 Interruption of studies: suspension

1. During the suspension period of a student's academic career as set out in Art. 31 of the University Learning Regulations, the student is totally exempt from payment of university contributions and cannot carry out any type of academic career action.

2. Suspension is not possible for part-time students as set out in Art. 7.

Art. 15 Interruption of studies: renunciation

1. A student can renounce his/her studies, in accordance with Art. 31 of the University Learning Regulations, solely if all fees and contributions already due on the date on which the application is submitted have been paid. Renunciation is only applied to registrations/enrolments completed pursuant to Art. 2.

2. Non-payment does not constitute a tacit renunciation of studies: the student who does not pay the due instalments cannot carry out any academic career action, but cannot terminate his/her relationship with the university and cannot enrol in other courses.

3. Virtual stamp duty according to the amount set by current legislation must be added to the amount above.

Art. 16 Enrolment in individual course modules

1. The enrolment fee for individual course modules, issued as part of the courses contained in these regulations, will be 130.00 Euros for each US course and 150.00 Euros for other types of courses; in addition to this fee another cost must be added that is the amount calculated by added the cost of each credit (set at 15.00 Euros for US type courses and 20.00 Euros for other types) and the number of credits scheduled

for the chosen course. The amount payable for each individual course module is therefore calculated from development of the following formulas:

US type teaching courses = Euro 130.00+ (Euro 15.00 * No. credits)

Other type teaching courses = Euro 150.00+ (Euro 20.00 * No. credits)

2. Virtual stamp duty according to the amount set by current legislation must be added to the amount above.

Art. 17 Delivery of original certificates and duplication costs for diplomas and magnetic badge

1. The cost of producing original certificates is included in the annual contributions.
2. Certificates not delivered on Graduation Day or collected within 90 days of being awarded the qualification will be sent to the address specified by the student. The student will be charged for any packaging and postal costs.
3. There will be a charge of 100.00 Euros for a duplicate copy of the original certificate. This provision is also applied to university Master's courses
4. There will be a charge of 40.00 Euros for a duplicate copy of the magnetic badge for all courses for which the badge is issued, including university master's courses.
5. There is no charge for the issue of the original certificate of professional qualification, issued via the university by the competent Ministry.

Art. 18 Contributions for the degree course access test and for participation in competitions to access restricted placed study courses

1. Participation in evaluation tests of students' initial preparation is subject to the payment of a non-refundable contribution of 35.00 Euros. Participation in tests for which specific agreements and/or contracts have been signed by the university, further to approval by University Bodies, is subject to the contents of the same agreement.
2. Participation in exams for being admitted to courses with restricted number of places is subject to the payment of a non-refundable contribution of 60.00 Euros.

Art. 19 Contribution for participating in State Exams

1. Participation in public state examinations is subject to the payment of a contribution of 310.00 Euros.
2. Participation in tests to be a statutory auditor is subject to the payment of a contribution of 100.00 Euros.

Art. 20 Contribution for recognition of an overseas academic qualification

1. An application for recognition of an academic qualification issued by a non-EU country, in order to obtain the corresponding Italian university qualification, is subject to the payment of a non-refundable contribution of 250.00 Euros.
2. It is not necessary to pay this contribution if agreements exist for recognition of qualifications between the University of Siena and the overseas institute that issued said qualification.
3. Evaluation of the overseas academic qualifications, carried out for the purpose of accessing master's degree courses, and conducted via the university online platform <http://enrolment.unisi.it/> is subject to the payment of a non-refundable contribution of 30.00 Euros.

CHAPTER IV: PAYMENTS TO STUDENTS

Art. 21 Students with disabilities

1. Students with disabilities recognised as having a handicap pursuant to article 3 paragraph 1 of Law 104/1992 or with recognised invalidity equal to or greater than 66% are totally exempted from payment of university contributions and the Regional Tax for University Study.
2. Students with a disability, recognised at the start of the academic year, of between 50% and 65% may be exempt, on request, from payment of university contributions or part thereof as part of the resources made available by the solidarity fund as set out in Article 30 below.

3. Any students who are children of individuals receiving disability pension, according to art. 30 of law 118/71 are granted exemption from university enrolment fees and contributions.

Art. 22 Students who have received or are eligible for a regional university study department grant

1. Students who enrol on a study course and who apply to access grants from the regional university study fund, are temporarily exempted from paying the contribution owed until the final list of those awarded said grant is published; students who have been awarded grants and who are eligible for grants in the same lists are permanently fully exempt from payment.

Art. 23 Students who have received or are eligible for six-monthly regional university study department grant

1. Students who are awarded grants from the Regional university study fund for an extra semester in addition to the normal duration of the course are exempt from 50% of the amount due.

2. If the student does not complete all the ECTS included in his/her study plan, excluding the ones set for final examination, by the last exam session of the academic year, he/she must pay the third and fourth instalment of fees and contributions as set out in paragraph 2 of Article 2 in the herein regulations, by the last deadline programmed.

3. If the student completes the ECTS included in his/her study plan by the last exam session of the academic year, he/she is exempt from paying the acknowledgement tax for the same academic year.

Art. 24 Student recipients of notifications of revocation of regional university study department grants

1. Students receiving a revocation notice of a study grant from the Regional university study fund must pay fees and contributions due for the year of reference. In the event that revocation or non-allocation of the grant is caused by renouncing studies, the overdue fees at the date of renunciation must still be paid.

Art. 25 Students who receive grants from the Italian government

1. Overseas students who receive study grants from the Italian government are fully exempt from paying university fees and contributions, with exclusion of the (virtual) stamp duty provided for in the current legislation in force.

Art. 26 Political refugee students

1. Students on degree courses, master's degree courses and single-cycle master's degree courses and individuals enrolled in post-graduate courses and PhD research courses who have been granted refugee status or who enjoy additional protection are exempt from paying the full university contribution, with exclusion of the amounts set out in Art. 2, paragraph 4 above.

Art. 27 Detained students

1. Students detained in prisons that are parties to Agreement Protocols between the University of Siena and the Tuscany Regional Penitentiary Administration Department must pay an annual enrolment fee of 150 Euros in addition to the Regional University Study Tax.

2. This amount is also applied if interrupted studies or status of student about to graduate are acknowledged.

Art. 28 Special categories of students

1. Students on degree courses, master's degree courses and single-cycle master's degree courses, who are aged sixty years old or above have the right to a 50% reduction of the entire amount of university fees due, calculated according to the criteria specified in Article 6.

2. Students on degree courses, master's degree courses and single-cycle master's degree courses who are employees of the University of Siena with a permanent contract, or a temporary contract of at least six months when enrolling and students who are permanent employees of the Siena University Hospital must pay a single, annual, all-inclusive fee of 531.00 Euros.

3. In application of what has been accorded with public bodies, or public or private institutions in Italy or overseas, through the stipulation of various agreements on learning approved by university bodies, the University of Siena can apply facilitations to particular student categories, regulating them as part of the said agreements.

4. All students receiving payment as in the herein article must, in addition to the amounts owed, pay the Regional University Study Tax.

Art. 29 Student collaborations

1. In addition to the support described above, and In order to promote and encourage access and completion of university studies for able, worthy students who suffer unfavourable economic circumstances, also considering the opportunity to train and professional enhance university students, the university publishes calls each year for tutoring activities and payments for part-time collaborations within the limits set by the university budget.

Art. 30 Solidarity Fund

1. In accordance with monies available in budget, the University of Siena sets up a solidarity fund each year, aimed at providing support for students in unfavourable circumstances, including temporary ones, which must be adequately documented. Support, in the form of part or total exemption from university contributions, is provided on request and is deliberated by a commission comprising the rector or one of his delegates, by students' representatives' part of the Management Board and the Manager of the study, grants and degree prizes department, with roles as minute-taking secretary.

2. The fund comprises two sections. One is reserved for interventions for EU students and the other is reserved for interventions for non-EU students: division of the fund into these two sections was established by the Administration Council, on proposal from the Student Council.

3. Students residing in areas affected by earthquakes and/or natural disasters can access the fund, and can be fully or partly exempted from paying university fees due for the academic year in which the event takes place, or in the one immediately following it, on the condition that the student's property of residence has been declared unsafe for habitation.

Art. 31 Virtual Stamp Duty

1. All students receiving payments as set out in the articles of Chapter IV must also pay the (virtual) stamp duty in accordance with current legislation in force.

CHAPTER V: FINAL REGULATIONS

Art. 32 Tax checks and penalties for untruthful declarations

1. In application of the current legislation in force, the University of Siena carries out random checks on declarations made by students and contained in self-certifications.

2. Any student submitting an untruthful declaration, for himself or family members, in order to obtain subsidies that he/she does not have a right to, will be obliged to pay the maximum university fees for the type of study course enrolled upon, in addition to any legal sanctions, and will lose the right to obtain other subsidies for the entire duration of his/her academic career. Said students will also receive an administrative fine comprising the payment of an amount which is three times the value of the services unduly used, and will lose the right to obtain other provisions for the duration of the study course, without prejudice to application of sanctions as provided for by legislation in force in the event of mendacious self-certification.

Art. 33 Final regulations

1. For any matter not expressly referred to in these Regulations, please refer to the current legislation in force and the specific Regulations in effect.

2. The amounts stated in these Regulations, and the value of the ISEE bands as set out in article 6 of Table A and coefficients as set out in Table B, are updated every three years, connected with the inflation rate and evolution of GDP, and in observance of any restrictions placed by the legislation in force at any one time.