



UNIVERSITÀ
DI SIENA
1240

UFFICIO PER IL DOTTORATO DI RICERCA

**PhD COURSE SELECTION ANNOUNCEMENT
FOR FOREIGN STUDENTS WITHOUT SCHOLARSHIP
INFORMATION ENGINEERING AND SCIENCE
35th CYCLE**

DEADLINE: January 31st, 2019

Art. 1 – PURPOSE

The University of Siena, announces a Selection for Admission to the PhD Course in **INFORMATION ENGINEERING AND SCIENCE** for the academic year 2019/20, starting on 1 October 2019, on condition that the doctorate obtains ministerial accreditation for the XXXV cycle.

The University of Siena offers n. 3 three years full-time postgraduate PhD positions without fellowship, to obtain the Degree in “Information Engineering and Science”.

Art. 2 – ADMISSION REQUIREMENTS

Applicants must have the admission requirements and gain their Degree before 31 January 2019. Academic qualifications obtained abroad, following courses lasting at least four years, must be recognized as second cycle Degrees that allow admission to doctoral programs in the country in which they were awarded. The equivalence of the foreign qualification will be carried out by the Examining Commission. Candidates must have a scholarship covering living expenses for at least three years from their Country.

The titles useful for the Doctorate are:

- Italian Degree (Laurea) awarded according to the university rules (lasting at least 4 years);
- Italian second cycle Degree (Laurea Specialistica/Magistrale) lasting 3+2 years or a single 5 years cycle;
- Academic qualification (Degree) gained abroad, equivalent to an Italian qualification in level, length and content;
- Excellent knowledge of English verified by the Selection Committee through a Skype interview.

All applicants are admitted to the procedure with reserve.

The University of Siena may exclude applicants at any time on the grounds of ineligibility.

Applicants will be informed of their exclusion via email.

Art. 3 – APPLICATION

Applications for the competition will be available **from 15 december 2018 until 31 January 2019**, by 2.00 p.m.

Applications must be exclusively completed and submitted online at the web address:
<https://segreteriaonline.unisi.it/Home.do>

Only application submitted on-line will be taken into consideration.

Please follow the “Application instructions” available on www.unisi.it/ricerca/dottorati-di-ricerca, and select



the relevant doctoral programme.

The University of Siena cannot be held responsible for any telematics errors not caused by the Administration itself.

In order to fill in the online form, applicants must first obtain a username and a password. They will then be able to proceed with the application form by clicking on 'Enter' (see the guidelines for the completion of the application form).

Candidates must state the following information and any other relevant information on the application form and do it under their own liability:

- personal data, date and place of birth, place of residence;
- citizenship;
- academic degrees, with an indication of when and from which university they were/will be awarded;

Moreover candidates must:

- attach a research project in English;
- attach their own curriculum vitae in English;
- attach the scanned copies of the certificates of the academic qualification with the list of examinations and marks; if the qualification has not been awarded yet, attach the exam transcripts. If these certificates are written in a language different from Italian or English, an English translation must also be attached;
- attach a copy of a valid Identity Document;
- specify a Skype ID where they can be contacted by the Selection Committee for the interview.

All documents will have to be sent by the candidate through the on-line procedure in pdf format. All documents written in a language other than Italian or English must be submitted together with an English translation.

Finally candidates must:

- specify their education, research and work experiences;
- optionally attach an abstract of their master thesis/project;
- optionally specify any additional information complementary to the data provided in the application form that may be relevant to the selection process;
- optionally attach any other qualification that should be taken into account (e.g. research papers and publications, language knowledge certificates, reference letters, etc.).

False declarations will cause the exclusion of the Candidate from the selection.

Art. 4 - SELECTION COMMITTEES AND ELIGIBILITY OF QUALIFICATION

A Selection Committee for the admission procedure shall be nominated before the examination. Preliminarily the Selection Committee shall decide for each candidate the eligibility of the foreign qualification for the sole admission to the chosen PhD course.

The selection is based on the evaluation of qualifications and presented documents.

No more than 3 candidates will be admitted to the PhD program.

Afterwards, the Selection Committee will verify the knowledge of English through a Skype interview.

Evaluation criteria:

1. Curriculum evaluation: max 30 pts.

2. Research project evaluation: max 40 pts.
3. Admission to the Skype interview minimum 50 pts. on criteria 1 and 2
4. Skype interview: max 30 pts. including English language evaluation.

Minimum score required for the final admission: 70 pts.

Candidates must be available at the previously communicated Skype address

For identification purposes, and under penalty of exclusion from the selection procedure, each candidate must show the original identification document of the copy submitted with the application form before starting the interview.

Failure to connect online or invalid identification document or being unavailable on the day and time communicated to them by the selection Committee set for the interview constitute grounds for exclusion from the selection procedure.

The University of Siena accepts no liability for missed interviews due to technical faults.

Art. 5 – RANKINGS FOR ADMISSION TO THE PHD COURSE

The Rector approves the records of the competition and proclaims the list of candidates admitted.

Such ranking will be made public by the end of february, 2019 by publication on the University website:

Successful Candidates will receive a conditional letter of acceptance, stating that they are allowed to enroll for the PhD Course at the University of Siena, assuming that the Candidates are awarded a scholarship covering living expenses for at least three years from their Country

On their arrival in Italy, successful candidates who have confirmed their intention to enroll, must complete the on-line enrolment procedure by presenting the following documents:

- the enrolment application form for the Doctoral Course;
- a photocopy of the passport and of the Study Visa;
- legalization and Italian translation of the Master degree;
- a "*dichiarazione di valore in loco*" (statement of value) of the Master degree;
- one passport-size photo;
- a document proving that they have been awarded a three-year scholarship cover the living expenses during the duration of the PhD Course

Candidates who meet the requirements to enrol but hold a foreign academic qualification (for at least a four years programme) that has not been yet declared equivalent to an Italian qualification by an Italian university, must also attach an electronic copy of the following documents during the online enrolment procedure:

- copy of the original qualification awarded - translated and authenticated by the competent Italian Consulate or Embassy;
- a transcript, i.e. a certificate attesting to the qualification with a list of exams passed and grades, in Italian or in English – translated and authenticated by the competent Italian Consulate or Embassy;
- copy of any document that may be useful for assessing the suitability of the qualification (e.g. Diploma supplement)
- copy of the Declaration of Value (*Dichiarazione di valore "in loco"*) issued by the competent Italian Consulate or Embassy abroad, in compliance with current norms on the admissibility of foreign students to



degree programmes in Italian universities. The Declaration of Value must clearly indicate that the academic qualification allows access to doctoral programmes in the country in which it was awarded.

The original or authenticated copies of the documentation listed above must be presented to the Doctoral admission Office (Ufficio per il dottorato di ricerca) of the University of Siena within six months from the official start of the programme.

Candidates who do not present the documentation regarding the foreign qualification are admitted to the programme "conditionally". They will be dismissed from the doctoral programme if they do not present the documentation within six months from the official start of the programme. They will also be dismissed if, on assessment of the documents, the qualification is considered not suitable for admission to the programme.

Non-EU candidates who have passed the admission exam will be admitted to the courses as long as they have a permit to enter and reside in Italy and are legally residing in Italy; in this case they must present a copy of their passport and a valid residence permit issued by the competent authorities.

Non-EU citizens residing abroad must present a copy of their passport, entrance visa and residence permit for the purpose of study issued by the competent Questura (Police headquarters).

Successful candidates who do not complete the enrolment procedure by the deadline will be considered to have withdrawn their application.

Vacancies may be made available to the next candidates in the ranking list.

Art. 6 UNIVERSITY FEES

It is requested only the annual Regional tax, € 140,00,

It is also requested payment for Government tax, € 16,00.

Art. 7 – DUTIES OF PHD STUDENTS

Admission to the PhD program requires an exclusive and full time commitment. Students are required to diligently carry out the activities related to the approved research project and to submit to the PhD course, at the end of each year, a report on the activities and research performed and, at the end of the course, the doctoral thesis with original contributions.

Following the evaluation of the activity performed by the student, the competent authority of the PhD course will decide on the admission of the doctoral student to the following year. Given a valid reason, the Doctoral Course also has the authority to exclude candidates from progressing to the following academic year.

Art. 8 - AWARDING OF THE DEGREE

The PhD has awarded once the doctoral candidate had passed the final exam. The examination consists of an oral exam during which the student will defend his/her thesis. The examination Board is appointed in accordance to the Rules for PhD Courses.

Doctoral theses must be filled by the doctoral students themselves, in electronic format, in the University Repository: USiena-air <http://usiena-air.unisi.it/>, in order to ensure that they are automatically filled in the National Libraries.

Art. 9 - REFERENCE LEGISLATION

For anything not envisaged within this Selection Announcement, the University shall refer to the following Italian legislation:

- Art. 4 of Law no. 210 dated 3 July 1998;
- M.D. no. 45 dated 8 February 2013;



- University Regulations for PhD Courses.

Art. 10 - PERSONAL DATA PROCESSING

The University will handle personal data in printed or electronic format for the purpose for which they were requested in accordance with the Italian Legislative Decree D.Lgs no. 196 dated 30 June 2003.

Art. 11 - FINAL PROVISIONS

The in charge of person for the selection procedure administration is Mrs. Maria Chiara Roscino, Head of the Research Doctorate Division (PhD Office) - University of Siena.

Any changes or additions to the contents of this announcement will be made by publication on the website.

<http://www.unisi.it>

Siena, data della firma digitale

Il Rettore

Francesco Frati

Visto

Il Responsabile del procedimento

Maria Chiara Roscino

Visto

Il Direttore generale vicario

Giovanni Colucci