

**PHD COURSES SELECTION ANNOUNCEMENT  
34<sup>th</sup> CYCLE**

**Art. 1 – Purpose**

The University of Siena announces a Selection for the Admission to the following PhD Courses for the academic years 2018/21 – XXXIV Cycle:

- **Biotechnologie mediche (Medical Biotechnology);**
- **Chemical and pharmaceutical sciences;**
- **Ingegneria e Scienza dell'Informazione (Engineering and Informatic Science);**
- **Fisica sperimentale (Experimental Physics);**
- **Scienze e Tecnologie ambientali, Geologiche e Polari (Environmental, Geological and Polar Sciences and Technologies);**
- **Scienze Giuridiche (Legal Sciences)**

This announcement is composed by a general legal part and one form for each PhD course, including established scholarships. If any new funding will be acquired, new scholarships will be added.

The form are also indicated:

- Total number of PhD positions, with and without scholarship that will be assigned following the specific ranks related to each Course;
- Research topics;
- Number of positions reserved to Candidates with qualification obtained abroad;
- Number of positions reserved to Candidates resident abroad and with qualification obtained abroad.
- Selection methods.

Positions with scholarship could be increased following new funding will be acquired by Public and Private lenders.

Scholarships will be assigned as soon as all provided legal and financial documents will be completed.

**Art. 2 – Admission requirements**

Applicants can submit application with any limit of age or citizenship, those who are in possession of the academic title for access or gain it within October 31, 2018. The admitted titles are:

- Italian Degree (Laurea) awarded according to the university rules (lasting at least 4 years);
- Italian second cycle Degree (Laurea Specialistica/Magistrale) lasting 3+2 years or a single 5 years cycle;
- Academic qualification (Degree) gained abroad, equivalent to an Italian qualification in level, length and content.



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The Candidates with an abroad title have to present:

- a. Certificate of the Degree with exams and related votes list, “transcript”, in Italian or English language;
- b. Diploma supplement, if possessed;
- c. Any copy of documents, helpful to evaluate the admissibility of the title.

In any moment, the University of Siena can ask for more documents, in order to verify the admissibility. Candidates with abroad degree will be admitted with reserve, if title will not result compliant to the requirements for PhD access, they will be excluded from any position acquired.

University Administration can decide in any moment, with motivated administrative provision, the exclusion of the candidates who don't satisfy the requirements of the present Announcement.

### **Art. 3 – Application**

**Applications for the competition will be available from June 25<sup>th</sup>, 2018, 10.00 AM (CET) until July 25<sup>th</sup>, 2018, by 2.00 PM (CET) Applications must be exclusively completed and submitted online at the web address: <https://segreteriaonline.unisi.it/Home.do> from June 27<sup>th</sup>, 2018, 10.00 AM (CET). No other means and are accepted to submit the application.**

**The announcement for the Doctoral Program in Ingegneria e Scienza dell'Informazione (Engineering and Informatics Science) will expire on July 19<sup>th</sup>, 2018.**

If the Candidate is already registered, he can access to his position by using the login username and password; if not, he has to follow the registration procedure, before accessing to the on-line application. All requested documents helpful for the evaluation must be uploaded in PDF format.

At the end of the on-line procedure, the system will release a printable PDF document as proof of the correct end of the procedure, at this point, no data can be modified in any way. Applications must be exclusively completed and submitted online at the web address:

<https://segreteriaonline.unisi.it/Home.do>. Only the applications submitted on-line will be taken into consideration. Please follow the “Application instructions” available on <https://www.unisi.it/ricerca/dottorati-di-ricerca/dottorati-di-ricerca-xxxiv-ciclo>, and select the relevant doctoral programme.

**Candidates can participate to more than one competition.**

### **Art. 4 – Examination tests**

The dates of the examination tests and the composition of the Examination Committee will be updated on the form of the selected Doctoral programme at least 15 days before. The dates published on the form are Official calls for the tests, no further call or communication on tests content will be sent to Candidates.

**All information and advices related to the Competition will be published on the selected Doctoral programme web site.**

To be admitted to the examination tests, the Candidate must present himself on the indicated place, date and time, showing a valid identity document, ID card, Passport, driver's license).



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Oral tests, whether contemplated, can also be supported by Skype conference call. In this case, interested parties have to submit a specific request by communicating their skype name on the application form. They have to possess a webcam in order to permit the personal identification by the Examination Committee members, based on the comparison between the scanned photo of the ID document indicated on the application form and uploaded during the on-line procedure.

The Candidate must be present at the date and time previously communicated by the Examining Committee, who has the faculty to agree with the Candidate a precise time to start the oral test, holding the same ID document communicated and uploaded during the on-line application procedure, without which he cannot be admitted to the test. Any missing notice of the personal Skype name, lack of connection, failure exhibition of ID document, the missed presentation of the Candidate at the established date and time as previously indicated, causes the exclusion from the competition. The University of Siena declines any responsibility for the eventuality that technical reasons prevent the regular conduct of the oral interview.

**Oral interviews, included distance interviews, are public.**

**Art. 5 – Rankings and enrollment to the PhD Course**

Rankings will be published on the web address: <https://www.unisi.it/ricerca/dottorati-di-ricerca/dottorati-di-ricerca-xxxiv-ciclo>, by selecting the reference Doctoral programme. This publishing is an official communication, so the winners will be not personally informed about the ranking list. Positions will be assigned based on rank positions. When the renounce in the ranking position occurs, the next will pass to. In case of contemporary presence of the same Candidate in more than one ranking list of the same Doctorate, the College of Professors will indicate the assignment priority. In case of contemporary presence of the same Candidate in the rankings of different Doctorates, the Candidate himself has to elect only one. The Rector approves the Competition Committee acts and the rankings and decrees with own act the admission of the Candidates to the Courses. Rankings and admitted Candidates will be published in the webpage of the reference Doctoral programme. Duration of the courses is three years, starting on October 1<sup>st</sup>, 2018.

Enrollment in Doctoral programme is not compatible with contemporary enrollment in University degree or Master Degree and Active Training Internship. For other incompatibility not defined in this article, please refer to the current legislation.

Winners (with or without scholarship) must enroll, within the deadlines indicated on the webpage <https://www.unisi.it/ricerca/dottorati-di-ricerca/dottorati-di-ricerca-xxxiv-ciclo> and selecting the reference Doctoral programme, exclusively on-line, by using the dedicated procedure to enroll, at the web address: <https://segreteriaonline.unisi.it/Home.do>, following the instructions that can be find at the page of the Doctoral programmes: <https://www.unisi.it/ricerca/dottorati-di-ricerca/dottorati-di-ricerca-xxxiv-ciclo>.

Before the procedure is complete, on the "Payments" section will be possible to print the "MAV" bill. The enrolment is concluded correctly only after the payment of the tuition fee. No forwarding of the paper bill to the Offices is required, hold this for own personal use. The winners who do not enroll or pay the tuition fee within the communicated deadline will be considered defeatists.

Until the verification of the admission requirements, the enrolment is to be considered under condition.

Failure to connect online or invalid identification document or being unavailable on the day and time communicated to them by the selection Committee set for the interview constitute grounds for exclusion from the selection procedure.



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### **Applicants with a foreign academic qualification**

Candidates who meet the requirements to enrol but hold a foreign academic qualification (for at least a four years programme) that has not been yet declared equivalent to an Italian qualification by an Italian university, must also attach an electronic copy of the following documents during the online enrolment procedure:

- copy of the original qualification awarded - translated and authenticated by the competent Italian Consulate or Embassy;
- a transcript, i.e. a certificate attesting to the qualification with a list of exams passed and grades, in Italian or in English – translated and authenticated by the competent Italian Consulate or Embassy;
- copy of any document that may be useful for assessing the suitability of the qualification (e.g. Diploma supplement)
- copy of the Declaration of Value (Dichiarazione di valore “in loco”) issued by the competent Italian Consulate or Embassy abroad, in compliance with current norms on the admissibility of foreign students to degree programs in Italian universities. The Declaration of Value must clearly indicate that the academic qualification allows access to doctoral programs in the country in which it was awarded.

The original or authenticated copies of the documentation listed above must be presented to the Doctoral admission Office (Ufficio per il dottorato di ricerca) of the University of Siena within six months from the official start of the programme.

Candidates who do not present the documentation regarding the foreign qualification are admitted to the programme “conditionally”. They will be dismissed from the doctoral programme if they do not present the documentation within six months from the official start of the programme. They will also be dismissed if, on assessment of the documents, the qualification is considered not suitable for admission to the programme.

### **Non-EU candidates**

Who have passed the admission exam will be admitted to the courses as long as they have a permit to enter and reside in Italy and are legally residing in Italy; in this case, they must present a copy of their passport and a valid residence permit issued by the competent authorities.

Non-EU citizens residing abroad must present a copy of their passport, entrance visa and residence permit for the purpose of study issued by the competent Questura (Police headquarters).

Successful candidates who do not complete the enrolment procedure by the deadline will be considered to have renounced their place.

Vacancies may be made available to the next candidates in the ranking list.

### **Art. 7 Scholarships**

The annual amount of the scholarship is € 15.343,00 which is subject to the separate social security contribution INPS.

In the case of scholarship funded by outside the public or private parties, the grant will be awarded only in the presence of the corresponding loan.

The scholarships for specific research activities, bind the assignees to perform in this activity and to comply with the requirements.

The duration of the scholarship is equal to the entire duration of the course and will be paid in deferred monthly installments. If the doctoral student renounces the scholarship or the continuation of the research doctorate, the University will interrupt the granting of the scholarship at the same time.

The PhD scholarship can not be combined with other scholarships awarded for any purpose, except those awarded by national or foreign institutions useful for integrating the scholarship training or research

activity.

Anyone who has already partially benefited from a scholarship for attendance of a PhD program can not take advantage of it a second time.

#### **Art. 8 - Taxes and contributions**

PhD students without scholarships are required to pay the Regional Tax € 140.00 per year and a government duty of € 16.00.

Doctoral scholarship holders are required to pay the University a tuition fee of € 340.00 per year, in addition to the annual payment of the Regional Tax of € 140,00 and a government duty of € 16.00.

#### **Tax exemptions and contributions**

Students with a recognized disability equal to or greater than 66% and the doctorate students winners or eligible for the A.A are exempted from paying university fees and regional tax. 2018/2019 for the award of scholarship granted by the Regional Company for the Right to Study of Tuscany.

#### **Art. 9 – Duties of PhD students**

The duration of the PhD program is three years starting on October 1st 2018.

The rights and duties of the doctoral students during the course attendance are governed by the Regulations on the Ph.D. program of the University of Siena.

The attendance of the research doctorate involves an exclusive and full-time commitment.

#### **Art. 10 – Awarding of the degree**

The PhD degree is obtained by passing the final exam, after evaluation by two experts external to the doctorate.

The doctoral theses must be filed directly by the interested parties, electronically, in the University Repository: USiena-air <http://usiena-air.unisi.it/>, in order to also guarantee the automatic deposit at the National Libraries. The deposit is an indispensable condition for the closure of the career and the issue of the title.

#### **ART. 11 - Mendacious statements**

Pursuant to art. 75 of the Presidential Decree of 12/28/2000 n. 445, without prejudice to the provisions of art. 76 in criminal matters, if the verification of the substitutive declarations of certifications reveals the non-truthfulness of the content of the same, the declarant forfeits any benefits consequent to the provision issued on the basis of the untruthful declaration.

#### **ART. 12 - Responsible for the procedure and processing of personal data**

The person in charge of the procedure is identified, pursuant to articles 4, 5 and 6 of law n. 241/1990 and subsequent modifications, in the person of Chiara Roscino, head of the Research Doctorate Office. The personal data provided by the candidates will be collected at the University of Siena for the purposes of managing the competition and will also be processed in an automated form in accordance with the current legislation to which reference is made for anything not specified in this announcement.

#### **Art. 13 Advertising of the announcement**

This announcement will be published at <https://www.unisi.it/ricerca/dottorati-di-ricerca/dottorati-di-ricerca-xxxiv-ciclo> and advertised electronically on the University of Siena website, on the website European



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The present announcement and the rankings will also be published on the official university board  
<http://albo.unisi.it>

**Art. 14 - Final rules**

For what is not provided for in the present call for applications, reference is made to the University Didactic Regulations and to the Regulations concerning research Doctorates of the University of Siena and to the relevant national legislation.

Siena, data della firma digitale

(Signed) Il Rettore  
Francesco Frati

(Signed) Visto  
Il Responsabile del procedimento  
Maria Chiara Roscino

(Signed) Visto  
Il Direttore generale vicario  
Giovanni Colucci