

University of Siena
SUMMER SCHOOL ON
INFLUENZA
Academic Year 2011/2012

Art. 1

Subject of the Announcement

1. The University of Siena will offer during the Academic Year 2011-2012 a Summer School in Influenza held by the University of Siena School of Medicine and Surgery.
2. The main objective of the Summer School is to provide a theoretical introduction to the Influenza Virus and a practical demonstration of some basic techniques used in the areas of supervision and Influenza research. In order to achieve this objective, the curriculum is organized in five days of intense work during which the teaching staff, which is made up of internationally renowned scientists in the field of Influenza originating from academic, industrial and public service backgrounds who will examine the following subjects: biology and molecular biology of host-pathogen interactions; immune responses to flu-related infections; ecology; virus evolution and transmission; Epidemiology of Flu Viruses and the use of vaccines and antivirals. University of Siena teaching faculty and staff, external faculty and doctoral students will organize any laboratory demonstrations. The lectures are intended for those who need a deeper understanding of Influenza in their work and would like to increase their knowledge and skills in the flu virus field and in other topics related to it, such as Virology, Vaccinations and Immunology. The Summer School also is ideal for those who are starting a scientific career and those who work in local health organizations, governmental departments and non-governmental organizations.
3. The head office for the Summer School is located at the Department of Physiopathology, Experimental Medicine and Public Health – Molecular Epidemiology Division of the University of Siena, Via Aldo Moro 3, 53100 Siena, Italy Tel:+39 0577 234134, +39 0577 234096, Fax:+39 0577 234090 email: summerschoolflu2012@unisi.it.
Contact for the organization and teaching program of the Summer School: Prof. Emanuele Montomoli Via Aldo Moro 3, 53100 Siena, Italia Tel:+39 0577 234134; +39 0577 234096 Fax:+39 0577 234090 email: emanuele.montomoli@unisi.it.

Art. 2

Requirements

1. The School is open to both Italian and Foreign participants who have an adequate background in the subject matter dealt with in the Summer School.
2. The aforementioned requirements must be obtained before the Summer School's admissions application deadline.
If the aforementioned requirements are not met, the Divisione Corsi di III livello (3rd Level Course Division), taking proper measures, may deny admission at any time.
3. The Summer School has a maximum limit of enrolment of 40 students and a minimum limit of 15.
4. Disabled Students who have a 66% or higher invalidity rate will be admitted in addition to the established number of students, provided that they possess the necessary qualifications for admission to the Summer School and have passed the selection process, where applicable.
The abovementioned students are exempt of any and all fees and are not included in the minimum number of enrolled students established for the activation of the Summer School. The number of disabled students may not surpass 10% of the total number of students, unless otherwise reasonably decided by the competent governing body; however this number may not be less than 1.
Should the number of disabled students who have a 66% or higher invalidity rate exceed the abovementioned limit, admission shall be granted according to the admission list in which students are ranked in order of merit.
In such case, the student must attach a certificate that attests his/her invalidity to the application form which indicates the percentage of invalidity recognized by the competent authority.
5. The Summer School lasts 5 days.
6. The Summer School has the support of the International Society for Influenza and other Respiratory Virus Diseases (isirv).

Art. 3

Application Procedure

1. Applications for admission, compiled according to the enclosed models A and B, must be addressed to the Magnifico Rettore dell'Università degli Studi di Siena and must be presented in person or sent by mail **by the final deadline of May 30, 2012** in one of the following ways:

- by delivery to the Divisione Corsi di III livello (3rd Level Course Division) whose addresses are available on the following web page http://www.unisi.it/postlaurea/orario_contatti.htm ;

- by mail using recorded delivery with return receipt at the following address:

Magnifico Rettore Università degli Studi di Siena – Via Banchi di Sotto, 55 – 53100 Siena **(the following sentence must be written or typed in Italian on the envelope: “Domanda di iscrizione al Corso in Influenza”)**. Should the applicant chose to send the application by mail, the completed application form along with all the documents must be sent beforehand to the Divisione Corsi di III livello by fax (+39 0577 235939) or e-mail (romina.giachi@unisi.it, master-corsi@unisi.it) before the aforementioned deadline.

2. The date on the receipt given by the Divisione Corsi di III livello (3rd Level Course Division) for all applications delivered in person and the date of postage for all applications delivered by mail are considered official towards the application deadline.

3. In the case in which the application was sent by mail, the Administration declines all responsibility for failure of receiving the application caused by the mail delivery system.

4. Applications that have been incorrectly filled out or that lack all requested documentation and those sent after the due date shall be rejected.

5. To ensure the arrival of the application and documents and their correctness, you may inquire with the 3rd Level Course Division directly (www.unisi.it/postlaurea/orario_contatti.htm).

6. The applicants must supply the following documents organized as described in the facsimile (model A) along with the application form:

- curriculum vitae in English;
- a list of all published material authored by the applicant that pertain to the subject matter of the Summer School;
- a copy of a valid document of identification (ID card, passport);
- a copy of the applicant's “Codice fiscale” (for Italian citizens only);

7. Vague and indirect information regarding the required documents and qualifications presented for admission to the Summer School is not allowed

8. The Administration does not assume any responsibility for the loss of information due to incorrect address on behalf of the applicant or by missed or late communication of address change indicated in the application, nor for any postal or telegraphic errors, nor in any case due to third parties, due to a fortuitous event or circumstances beyond one's control

9. Applicants with disabilities, according to the Law of 5 February 1992, no. 104, and persons included in Law 68/1999, must make an explicit request with respect to their needs, regarding necessary help, as well as any extra time needed in order to complete all admission tests/requirements. To do so they must contact the Divisione orientamento e diritto allo studio (University Student Rights and Orientation Division) in Via Banchi di Sotto, 55 – Siena 53100 -Tel. +39 0577 232250.

Art. 4

Evaluation and Examinations

1. Admission to the Summer School will take place after the evaluation of the curricula presented by each applicant by arranging a merit-based ranking. Qualifications in the following categories shall be evaluated :

- University Diplomas and other academic degrees 20/45
- Other diplomas and specialization certificates and Professional qualifications 5/45
- further requirements and qualifications among which any publications written dealing the subjects of study of the Summer School, applicants who are 35 years old or younger and enrolment in the International Society for Influenza and other Respiratory Virus Diseases (isirv) 20/45

2. The criteria for the evaluation of such qualifications shall be established preliminarily by the competent academic body during its first meeting.
3. The commission will write a summary card for each applicant on which the qualifications from the various categories shall be mentioned analytically with their corresponding points.
4. Applicants who rank in the top spots will be admitted for enrolment.
5. In the case of equal merit among suitable applicants, the youngest shall be admitted.
6. In the case of an applicant who voluntarily gives up his/her spot before the start of the Summer School, the applicants who follow him/her in order in the merit-based ranking shall be admitted in substitution.

Art. 5 Enrolment Procedure

1. The Divisione Corsi di III livello (3rd Level Course Division) will notify all admitted applicants with one of the following means: by post, e-mail, telegram or fax.
2. Enrolment must be completed by making sure that all required forms and documents listed in the following paragraph arrive at the Divisione Corsi di III livello within the due date indicated in the acceptance letter.
3. The documents needed to complete enrolment are the following:
 - request for enrolment on the form provided by the Divisione Corsi di III livello, made legally valid by the marca da bollo (tax stamp) in the amount required by the regulations currently in effect ;
 - dichiarazione sostitutiva di certificazioni (for Italian citizens only)
 - receipt of payment of tuition for enrolment;
 - copy of a valid document of identification (passport/ID card).
4. The tuition for enrolment is **250 Euro**, not including any expenses from bank transactions. The amount must be paid in a single payment within the due date for the completion of enrolment.
5. Since the Summer School falls under the University's educational activity, and not under a business one, tuition for enrolment does not fall under the activities that must pay V.A.T. (Value Added Tax), therefore no tax-deductible receipt may be issued for tuition payment.
6. Should the student withdraw for serious and justifiable motives from the Summer School, the Administration reserves the right to authorize a reimbursement minus 15 % of the tuition paid provided that the course has not started at the date of withdrawal.

Art. 6 Governing Bodies of the Summer School

1. The Summer School Governing bodies are:
 - the Director, Professor EMANUELE MONTOMOLI;
 - the Steering committee, made up by the Director and Professors JOHN MICHAEL WOOD and JACQUELINE MARION KATZ.

Art. 7 Educational Offering

1. Attendance is obligatory.
2. The Summer School will start and end in the month of July 2012.
3. Lectures will be held in English
4. Lecture dates will be announced by the Summer School Steering Committee.
5. The following subjects will be taught in the Summer School:

Societal impact

Global influenza surveillance and prevention

Human and animal influenza

Pathogenesis

Immunology

Vaccines

Antivirals

Regulatory issues

Art. 8

Request for Certificate of Attendance

1. At the end of the Summer School, the faculty presiding over the Summer School, after having completed their academic obligations for the Summer School, will issue a certificate of attendance according to the laws which govern these matters. The certificate will be issued by the student's request using the form available at the Divisione Corsi di III livello (3rd Level Course Division).

Art. 9

Eventual Changes Made to the Announcement

1. The notification of any changes made to this announcement shall be under the responsibility of the Summer School Steering Committee.

Art. 10

Protection of Personal Data

1. According to Legislative Decree of 30.06.2003 no. 196, all personal information provided by the applicant shall be kept by the University of Siena – Department of Student Services – for the sole purpose of admission and eventually for Summer School enrolment and for all other purposes that pertain to the enrolment process.

2. The applicant enjoys certain rights guaranteed by Article 7 of the aforementioned Legislative Decree, among which is the right to access of data and other information that regard him/her.

3. Those who wish to assert their rights in relation to the University of Siena regarding privacy issues may do so at Via Banchi di Sotto n.55 – Siena, with the person who handles these issues.

Art. 11

Final Regulations

1. Any set of rules or regulations not covered in this announcement are to be covered by those of the University of Siena and by national legislation regarding these matters.